



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

NOTICE TO PROCEED

February 22, 2024

FREDELYN A. LAGURA
Marketing Officer
D2 Prints and Creatives Corporation
Sotero, Daumar St. Brgy 38, Cogon
Cagayan de Oro City


Sir:

The attached Contract Agreement having been approved, notice is hereby given to **D2 Prints and Creatives Corporation** that services may commence on the **Procurement of Office Supplies for the 1st Quarter of CY 2024 of the Department of Education, Division of Cagayan de Oro** effective on February 26, 2024, 30 day(s) after the receipt of this notice.

Upon the receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Department of Education, Division of Cagayan de Oro City.

Very truly yours,


ROY ANGELO E. GAZO
Schools Division Superintendent

Conforme:


FREDELYN A. LAGURA

(Signature over printed name)

Date: February 23, 2024

I acknowledge receipt of this Notice on: _____

Name of the Representative of the Bidder: **FREDELYN A. LAGURA**

Authorized Signature:  _____