



Republic of the Philippines  
Department of Education  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY

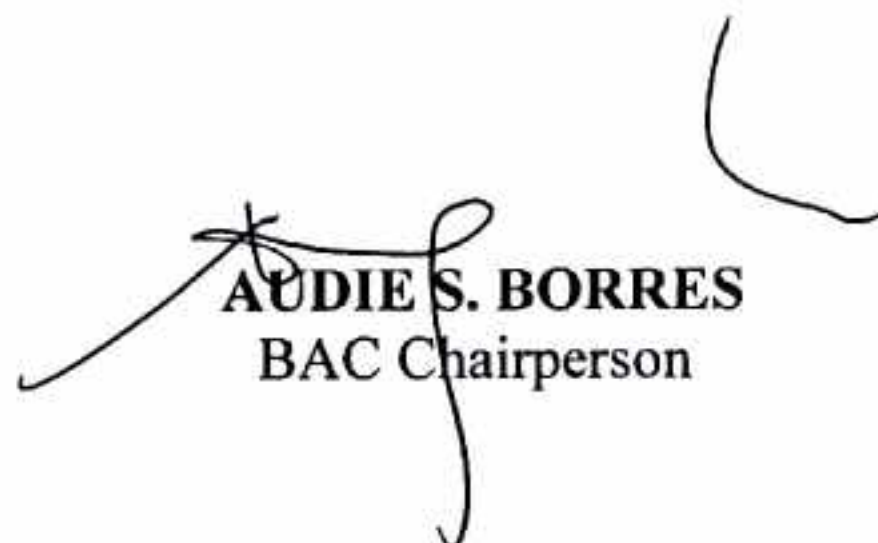
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**INVITATION TO BID**  
**FOR THE PROCUREMENT OF MANPOWER SERVICES TO PROVIDE**  
**FOR JANITORIAL SERVICE OF THE DEPARTMENT OF EDUCATION,**  
**DIVISION OF CAGAYAN DE ORO CITY**  
**ABC: Php 1,029,345.60**

1. The *Department of Education, Division of Cagayan de Oro City*, through FY 2024 GAA intends to apply the sum of **One Million Twenty-Nine Thousand Three Hundred Forty-Five and 60/100 Only (Php 1,029,345.60)** being the Approved Budget for the Contract (ABC) to payments under the contract for the *Procurement of Manpower Services to Provide for Janitorial Services of DepEd, Division of Cagayan de Oro City*. Bids received in excess of the ABC shall be automatically rejected during bid opening.
2. The *Department of Education, Division of Cagayan de Oro City* now invites bids for the *Procurement of Manpower Services to Provide for Janitorial Services of DepEd, Division of Cagayan de Oro City*. Delivery of the Goods is required **One (1)** year from the issuance of the Notice to Proceed. Bidders should have completed, within **Five (5) Years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instruction to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.  
  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the *Department of Education, Division of Cagayan de Oro City* and inspect the Bidding Documents at the *BAC Office, DepEd- Cagayan de Oro City, Fr. William F. Masterson SJ Avenue, Upper Balulang, Cagayan de Oro City* during 8:00 a.m. to 5:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **December 07, 2023 – December 26, 2023** from the given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos Only (Php 5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment at the Cashier Section.
6. The *Department of Education, Division of Cagayan de Oro City* will hold a Pre-Bidding Conference on **December 14, 2023 @ 2:00 p.m.** which shall be open to all prospective bidders.



7. Bids must be duly received by the BAC Secretariat through manual submission at the **BAC Office, 2<sup>nd</sup> Floor, DepEd – Cagayan de Oro City, Fr. William F. Masterson SJ Avenue, Upper Balulang, Cagayan de Oro City** on or before **8:30 a.m. of December 26, 2023**. Late submission of bids shall be grounds for disqualification.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **December 26, 2023** at exactly **9:30 a.m.** at the **Old LRMDs Office, DepEd – Division of Cagayan de Oro City, Fr. William F. Masterson SJ Avenue, Upper Balulang, Cagayan de Oro City**. Bids will be opened in the presence of the Bidders' representatives who chooses to attend the activity.
10. The *Department of Education, Division of Cagayan de Oro City* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR f RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:  
  
**MR. ANGELITO U. FELISILDA**  
BAC Secretariat  
Division of Cagayan de Oro City  
Fr. William F. Masterson SJ Avenue, Upper Balulang  
Cagayan de Oro City  
[bac.depedcdo@gmail.com](mailto:bac.depedcdo@gmail.com)  
  
09169582235–Angelito U. Felisilda  
0991 640 0974 – Lanie M. Signo
12. You may visit this website for downloading of Bidding Documents:  
  
[depedcdo.net](http://depedcdo.net)

  
**AUDIE S. BORRES**  
BAC Chairperson