



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

MINUTES OF PRE-BID CONFERENCE

(Rebid) Procurement of Assistive Devices for the Conversion of SPED
Classrooms into Inclusive Learning Resource Centers in the Department
of Education, Division of Cagayan de Oro City
ABC: Php 2,800,000.00

Solicitation Number: 2022-060
Reference Number: 9965197

<https://meet.google.com/gcx-sqkd-hcz>
DepEd-Division of Cagayan de Oro City
August 7, 2023, 10:00am

Attendance:

Audie S. Borres	-	Chairman
Rosalio R. Vitorillo	-	Co-Chairman
Cynthia V. Yañez	-	Member
Bea Risa Socorro M. Borres	-	Member
Milagros P. Recamadas	-	Member
Ray O. Maghuyop	-	Member
Angelito U. Felisilda	-	Secretariat, Chairman
Loredelle L. Tacandong	-	Secretariat
Lanie M. Signo	-	Secretariat

TWG/End-user:

Engr. Ely V. Mamaclay II	-	Division Engineer
Engr. Ariel L. Aranez	-	Project Engineer
Jenith Q. Balsicas	-	Assistant Principal, City CS

Observer/s:

Jules Erwin A. Morano

Prospective Bidder/s:

Christine M. Rodriguez	-	D. Michael Co (DMC) Enterprises Corp.
Zacare Bucio II	-	Dominus IT Trading
Nolan Tangcalagan	-	Hawk Rescue Equipment and General Merchandise

I. Call to Order

The conference officially commenced at 10:06am both face-to-face and virtual via meet.google.com/gcx-sqkd-hcz, however, none of the prospective bidders attended in-person or online. The meeting started by a prayer followed by checking the attendance by Lanie M. Signo and Angelito U. Felisilda respectively.



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II. Declaration of Quorum

The Secretariat called the roll of the committee and TWG. Dr. Borres declared a quorum, with one member of the BAC on official leave. He formally started the Pre -bidding Conference, and. Mr. Felisilda read the project to be procured with its approved budget:

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III. Conference Proper

Dr. Audie Borres requested the TWG to present the requirement specifications of the project to be procured. Engr. Ariel Arañez presented the specifications of each item to be procured. Halfway through the reading of items and specifications, Engr. Arañez was cut-off by Dr. Audie Borres since all the specifications were clearly included in the PhilGEPS posting. He further advised all the prospective bidders to take their time in reviewing the specifications after the conference.

Dr. Audie Borres opened the floor for inquiries and clarification.

Ms. Christine Rodriguez of D. Michael Co. (DMC) Enterprises Corp. inquired if it is okay to ask for a copy of the bidding documents. Dr. Audie Borres answered that bidding documents can be availed only upon after payment.

IV. Bid docs Preparation

The sale of the bidding documents is at Php 5,000.00.

Dropping of bids: August 24, 2023 on or before 8:30am.

Opening of bids: August 24, 2023 @ 9:30am. 2nd Floor Canteen Building of this office.

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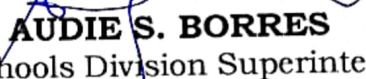
VI. Adjournment

There being no other matters to discuss relative to the said project, the Pre-bid Conference was adjourned at 10:41am.

Prepared by:


LOREDELLE L. TACANDONG
BAC Secretariat

Noted by:


AUDIE S. BORRES
Asst. Schools Division Superintendent
BAC Chairman