



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

MINUTES OF THE OPENING OF BIDS

DepEd-Division of Cagayan de Oro City
2nd Floor Canteen Building
June 19, 2023 @ 9:00AM

**Procurement of Polo Shirts for the 2023 National Schools Press
Conference and National Festival of Talents**
ABC: Php 2,250,000.00

Reference Number: 9790504
Solicitation Number: 2023-040

Attendance:

Audie S. Borres	-	Chairman
Romiel S. Vallente	-	Member
Cynthia V. Yañez	-	Member
Bea Risa Socorro M. Borres	-	Member
Baldomero Mark B. Meso III	-	Member
Ray O. Maghuyop	-	Member
Angelito U. Felisilda	-	Secretariat
Loredelle L. Tacandong	-	Secretariat
Lanie M. Signo	-	Secretariat

TWG/End-user:

Juan A. Mingo	-	EPS - TLE
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Observer/s:

Jules Erwin A. Morano	-	COA
Deo Martin P. Plaza	-	COA
Harvey Christopher C. Paculan	-	COA
Marlyn Guligado	-	BSP
Judy Albor	-	GSP
Taaliah Hagia Camilo	-	Multiply-Ed
Asniah S. Banggan	-	Multiply-Ed

Bidder/s:

Zacare Bucio II	-	Hawk Rescue Equipment
Benwell Dignos	-	Dignos General Merchandise
Bryan Quinal	-	ABC Garments
Cynthia M. Revez	-	Bicol Garments & Gen. Mdse.
Emmanuel I. Revez	-	Bicol Garments & Gen. Mdse.
Lalaine C. Talento	-	Bicol Garments & Gen. Mdse.



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I. Call to Order

The conference officially commenced at 9:16am. The meeting started with a prayer led by Mr. Juan Mingo.

II. Certification of Quorum

- Mr. Angelito Felisilda called the roll based on the attendance sheet and presented to the Chairman for official quorum declaration.
- Dr. Audie Borres certified that there was quorum and formally declared the opening of bids to begin.

III. Opening of Bids

- Mr. Felisilda informed the Committee that there were four (4) bidding documents submitted for the project.
- The Secretariat was requested to open the first envelope containing the technical eligibility requirements submitted by the participating bidders for the project: *Procurement of Polo Shirts for the 2023 National Schools Press Conference and National Festival of Talents* with an ABC of Php 2,250,000.00 under Solicitation Number: 2023-040 and Reference Number: 9790504 in the PhilGEPS posting.
- Mr. Romiel Vallente emphasized that bidding documents should be shown to everyone present to prove that it is sealed.
- Bidding documents from Bicol Garments was the first opened.
- Copies of the technical eligibility documents were given to the BAC members who in turn have conducted thorough examination and evaluation of the documents. . It was found out that all documents were in order, thus Hotel Conchita was declared "PASSED".
- The committee proceeded to open the Financial Envelope with bid price of **One Million Three Hundred Ninety-five Thousand Pesos (Php 1,395,000.00) Only.**
- Envelops of the 2nd bidder from ABC Garments was opened.
- Copies of the technical eligibility documents were given to the BAC members who in turn have conducted thorough examination and evaluation of the documents. It was found out that the Single Largest Completed Contract (SLCC) was only amounting to Php 900,000.00. The Committee discussed on the provisions found in Section 23.4.1.3 of RA 9184, on whether the type of goods being procured are expendable or non-expendable.
- The Chairman declared a recess at 9:53 AM.
- The conference resumed at 9:59AM.
- After a thorough deliberation, the Committee agreed that the goods procured are expendable supplies, hence only requiring at least 25% of SLCC. Thus, ABC Garments was declared "PASSED".
- The Committee proceeded to open Financial Envelope with bid price of **One Million Nine Hundred Forty Thousand Pesos (Php 1,940,000.00) Only.**



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- Envelops of the 3rd bidder from Dignos General Merchandise was opened next.
- Copies of the technical eligibility documents were given to the BAC members who in turn have conducted thorough examination and evaluation of the documents. It was found out that all documents were in order, thus Hotel Conchita was declared "PASSED".
- The committee proceeded to open the Financial Envelope with bid price of **One Million Seven Hundred Thirty-five Thousand Pesos (Php 1,735,000.00) Only.**
- Envelops of the 4th bidder from Hawk Rescue Equipment & General Merchandise was opened next.
- Copies of the technical eligibility documents were given to the BAC members who in turn have conducted thorough examination and evaluation of the documents. It was found out that the SLCC submitted were not related to the items being procured.
- The Committee voted for the decision, and due to the absence of the of Mr. Rosalio Vitorillo who is on official travel, the Committee voted 3 against 3. Upon further discussion, Dr. Balamero Mark Meso changed his vote. Thus, Hawk Rescue Equipment & General Merchandise was declared "DISQUALIFIED".
- After the opening of bids, Dr. Borres, announced that the proposals will still be further evaluated by the TWG for approval of the BAC and the bidder with **the lowest calculated bids** will be notified of the results of the evaluation.
- Further, he added that after detailed bids evaluation, the BAC will conduct a post qualification, per RIRR of RA 9184 to verify the authenticity of the documents submitted and presented during the Opening of Bids.
- Having other matters to discuss, the opening of bids for the procurement of venue, meals and snacks ended at 10:52am then proceeded to discuss on other matters relative to procurement

Prepared by:

LOREDELLE L. TACANDONG
BAC Secretariat

Noted by:

AUDIE S. BORRES
Asst. Schools Division Superintendent
BAC Chairperson