



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

MINUTES OF THE OPENING OF BIDS

Procurement of Office Supplies for the 1st Quarter of CY 2023 (EPA) of
the Department of Education, Division of Cagayan de Oro City
ABC: Php 1,257,196.56

Solicitation Number: 2022-100
Reference Number: 9385484

DepEd-Division of Cagayan de Oro City
January 23, 2023 @ 10:00am

Attendance:

Lorebina C. Carrasco	-	Chairman
Rosalio R. Vitorillo	-	Co-chairman
Romiel S. Vallente	-	Member
Ray O. Maghuyop	-	Member
Cynthia V. Yañez	-	Member
Risa Bea Socorro M. Borres	-	Member
Milagros P. Recamadas	-	Secretariat
Loredelle L. Tacandong	-	Secretariat
Lanie M. Signo	-	Secretariat

TWG/End-user:

Ignacio A. Gabule Jr.	-	OIC – Supply / AO II
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Observer/s:

Judy Albor	-	GSP
Marlyn Guligado	-	BSP
Deo Martin Plaza	-	COA

Bidder/s:

Joseph Agcoppa	-	Mantrade Industrial Trading
Lester Malaton	-	Mantrade Industrial Trading

I. Call to Order

The conference officially commenced at 10:18am. The meeting started with a prayer and checking the attendance by Loredelle Tacandong, presented to Dr. Lorebina C. Carrasco for the declaration of quorum.

II. Declaration of Quorum

The Secretariat called the roll of the committee and TWG, Dr. Carrasco declared the opening of bids in quorum.



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III. Opening of Bids

- Ms. Tacandong informed the Committee that there was one (1) bidding documents submitted for the project.
- The Secretariat was requested to open the first envelope containing the technical eligibility requirements submitted by the participating bidders for the project: *Procurement of Office Supplies for the 1st Quarter of CY 2023 (EPA)* with an ABC of Php 1,257,196.56 under Solicitation Number: 2022-100 and Reference Number: 9385484 in the PhilGEPS posting.
- Bidding documents from Mantrade Industrial Trading was opened.
- Copies of the technical eligibility documents were given to the BAC members who in turn have conducted thorough examination and evaluation of the documents. It was found out that the Omnibus Sworn Certification, although notarized, was not dated. Further, it was found out that the attached e-mail transmittal of BIR-received electronic copy of Audited Financial Statement was only addressed to BioMed, and there was no mention of Mantrade Industrial Trading on the said document. Thus, Mantrade Industrial Trading was declared "FAILED" due to the absence of BIR-received Audited Financial Statements.

IV. Discussions

- As discussed, this project will be posted again in PhilGeps for re-bid.


V. Adjournment

- Having no other matters to discuss, the opening of bids for the procurement of office supplies was adjourned at 11:01am.

Prepared by:

LOREDELLE L. TACANDONG
BAC Secretariat

Noted by:


LOREBINA C. CARRASCO
OIC-Asst. Schools Division Superintendent
BAC Chairperson