



Republic of the Philippines  
**Department of Education**  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY

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**MINUTES OF PREBID CONFERENCE**

**Procurement of Venue, Meals and Snacks for the Training Workshop on  
Literacy and Numeracy Skills for Grade 3-5 Teachers  
ABC: Php 1,492,400.00**

**Solicitation Number: 2022-071**

**Reference Number: 9138635**

**meet.google.com/sre-iyty-izs  
Grand Caprice Restaurant, Limketkai Center, Cagayan de Oro City  
October 28, 2022 @ 9am**

**Attendance:**

Lorebina C. Carrasco	-	BAC Chairman
Rosalio R. Vitorillo	-	BAC Co-chairman
Baldomero Mark B. Meso III	-	BAC Member
Cynthia V. Yañez	-	BAC Member
Risa Bea Socorro M. Borres	-	BAC Member
Ray O. Maghuyop	-	BAC Member
Loredelle L. Tacandong	-	BAC Secretariat
Lanie M. Signo	-	BAC Secretariat

**TWG/End-user:**

Sylvio C. Carciller	-	EPS - English
Helen R. Lucman	-	EPS - Filipino
Derrold Marl S. Aves	-	SEPS

**Observer/s: --**

**Bidder/s: --**

**I. Call to Order**

The conference officially commenced at 9:20am both face-to-face and virtual via <https://meet.google.com/sre-iyty-izs>, however, no prospective bidder was present. The meeting started with the checking of attendance by Ms. Loredelle L. Tacandong and presented to the BAC Chairman, Dr. Lorebina C. Carrasco for the declaration of quorum.

**II. Declaration of Quorum**

After the roll-call of the committee, the BAC Chairperson declared a quorum. Dr. Carrasco also declared that there are no prospective bidders present both in the physical and virtual venue.



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**III. Other Matters**

Having no prospective bidders present, the BAC proceeded to the discussion of other matters:

- Updates on the procurement of tools and equipment for TVL
- Facilitation of early procurement activity for HRTD for FY 2023


**VI. Adjournment**

There being no other matters to discuss the meeting was adjourned at 10:15am.

Prepared by: /

**LOREDELLE L. TACANDONG**  
ADAS III / BAC Secretariat

Noted by:

  
**LOREBINA C. CARRASCO**  
OIC-Asst. Schools Division Superintendent  
BAC Chairman