



**MINUTES OF THE PRE-BID CONFERENCE ON THE PROCUREMENT OF WORKS-REPAIR
& REHABILITATION OF SCHOOL BUILDINGS IN DEPED-
DIVISION OF CAGAYAN DE ORO CITY:**

**November 13, 2018
ASDS Office
2:30PM**

- 1) Cluster-1 – Taglimao NHS-Tumpagon Annex with 6 Classrooms and Puerto ES with 12 Classrooms - ABC: Php 3,767,960.32**
- 2) Cluster-2 – Linangohan ES with 5 Classrooms & Puerto NHS with 10 Classrooms - ABC: Php 3,748,818.25**
- 3) Cluster-3 – Taglimao ES with 13 Classrooms - ABC: Php 3,468, 155.91**
- 4) Cluster-4 – Bayabas NHS with 5 Classrooms & Angeles Sisters NHS with 8 Classrooms - ABC: Php 3,195,191.16**

Present were:

Rosalio R. Vitorillo	-	BAC Vice Chairman (Presiding Officer)
Romiel S. Vallente	-	BAC Member
Baldomero Mark B. Meso III	-	BAC Member
Cynthia V. Yañez	-	BAC Member
Engr. Ely V. Mamacalay II	-	Division Engineer/TWG Chair
Engr. Ariel L. Arañez	-	Division Engineer/ TWG Member
Marlyn M. Guligado	-	BSP Scout Executive
Milagros P. Recamadas	-	BAC Secretariat Chairman

Bidder:

Almendras Decampong	-	AJ Construction
Acmad Balt	-	AJ Construction
Madlawi Balt	-	AJ Construction
Fretzie V. Balabat	-	TRIFB Construction & Gen. Merchandise
Francis Mae Chan	-	Brima Construction & Enterprises

I. CALL TO ORDER

Rosalio R. Vitorillo, BAC Vice-Chairman called the conference to order at 2:45PM. Preliminaries of the meeting were ensued by Mrs. Milagros P. Recamadas, the BAC Secretariat Chairman.

II. CERTIFICATION OF QUORUM

The BAC Secretariat Chairman certified that there was quorum to transact business after she acknowledged the presence of the BAC Members, TWG and bidder representatives in attendance.

III. BUSINESS PROPER AND HIGHLIGHTS OF THE CONFERENCE

The BAC Vice-Chairman and Presiding Officer, Rosalio R. Vitorillo presided the meeting. He formally opened the meeting by giving the overview of the project which is Procurement of Works-Repair & Rehabilitation of School Buildings for the Clusters 1 to 4. He then requested Engr. Ely Mamacalay to give the details of the project to be procured.

Engr Ely V. Mamacalay presented the specific details & description of the project in each cluster.

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Engr. Mamaclay told the bidders to submit all complete documents as required when they intend to join the bidding so that there will be no problems with COA as to documents, program of works, drawings and other needed supporting documents. He presented to the prospective bidders the standard format of the bills of materials. He emphasized that there will be no alteration of the forms, if there will be additional materials to be added; it must be reflected on the space provided. He further reminded the bidders if ever who would be the winning bidder that they must comply & post the billboards with complete data/entry needed for COA inspection.

Engr. Mamaclay discussed about consumption of water and electric power during the construction, it will be paid by the contractor. He suggested that the winning bidder shall secure temporary connection for the water and electric power. He informed the prospective bidders that bringing of families of their workers in the school is strictly prohibited. He reminded the bidders to post safety/pre-cautions signage during the duration of work.

The Presiding Officer gave time for the bidders to ask questions about the project and give their reactions on the specific details of the project presented by the TWG.

One of the bidders made clarification on the listing of bills of materials. Engr. Mamaclay reiterated that all entries in the form must be filled out and will not be left unanswered or blank, write "0" if it is not applicable or no value to be provided. He told the bidders to visit him in his office if ever they have further concerns about the project.

Since there were no more concerns raised relative to this matter, the chairman requested the bidders to exit since the committee proceeded to another pre-bidding conference.

IV. ADJOURNMENT

The conference for the Procurement of Works-Repair & Rehabilitation of School Buildings in DepEd-Division of Cagayan de Oro City ended at 3:15 PM.

Prepared by:

MILAGROS P. RECAMADAS
BAC Secretariat Chairman

Noted by:

ROSALIO R. VITORILLO
BAC Vice-Chairman/Presiding Officer