



Republic of the Philippines
Department of Education
Region X
DIVISION OF CAGAYAN DE ORO CITY
Fr. William F. Masterson, S.J. Avenue,
Brgy. Upper Balulang, Cagayan de Oro City, 9000 Philippines



**MINUTES OF THE PRE-BID CONFERENCE ON THE PROCUREMENT OF MEALS AND SNACKS
FOR THE COAA DELEGATION TO THE 2018 NMRAA IN TANGUB CITY
ABC: Php 1,365,120.00**

**November 13, 2018
ASDS Office
2:00PM**

Present were:

Bids & Awards Committee:

Rosalio R. Vitorillo	-	BAC Vice Chairman (Presiding Officer)
Romiel S. Vallente	-	BAC Member
Baldomero Mark B. Meso III	-	BAC Member
Cynthia V. Yañez	-	BAC Member
Marlyn M. Guligado	-	BSP Scout Executive
Milagros P. Recamadas	-	BAC Secretariat Chairman

Bidder:

No Bidder

I. CALL TO ORDER

Rosalio R. Vitorillo, BAC Vice-Chairman called the conference to order at 2:20PM. Preliminaries of the meeting were ensued by Mrs. Milagros P. Recamadas, the BAC Secretariat Chairman.

II. CERTIFICATION OF QUORUM

The BAC Secretariat Chairman certified that there was quorum to transact business after she acknowledged the presence of the BAC Members, TWG and bidder representatives in attendance.

III. BUSINESS PROPER AND HIGHLIGHTS OF THE CONFERENCE

The BAC Vice-Chairman and Presiding Officer, Rosalio R. Vitorillo presided the meeting. He formally opened the meeting by giving the overview of the project which is Procurement of Meals and Snacks for the COAA Delegation to the 2018 NMRAA in Tangub City in DepEd-Division of Cagayan de Oro City. He further presented the details of the project to be procured and other specifications as posted in PhilGEPS.

IV. ADJOURNMENT

Since there were no more concerns raised, the conference ended at 2:30PM.

Prepared by:

MILAGROS P. RECAMADAS
BAC Secretariat Chairman

Noted by:

ROSALIO R. VITORILLO
BAC Vice-Chairman/Presiding Officer