

Date _____

Dealer _____
Exact Address _____

Dear Sir/Madame:

Greetings!

Greetings!
We are interested in purchasing the items/services listed below. Please indicate in the corresponding space(s) your price(s) for the article(s) listed, with its corresponding specifications for the DIVISION OF CAGAYAN DE ORO CITY.

Please also indicate:

- Please also indicate:
- a) the shortest time of delivery from receipt of purchase order;
 - b) if available, furnish catalogue, descriptive brochure or other literature about the item(s) or service(s);
 - c) available products of the same quality or equivalent specification in case of the non-availability of the item(s) called for;
 - d) certifications supporting that your company is the exclusive manufacturer, dealer or distributor of the specified article(s);
 - e) period of time your quotation will stand.
 - f) PhilGEPS registered. (Attach photocopy)
 - g) ITR /Tax Clearance or Business Permit
- _____
Head of the School Division Superintendent, Division of Cagayan de Oro City

g) ITR /Tax Clearance or Business Permit
Please seal your quotation in an envelop, then send it to the Schools Division Superintendent, Division of Cagayan de Oro City

labelled PROPOSAL/QUOTATION

Thank you and may God bless us always.

Very Truly yours,

ROWENA H. PARA-ON, Ph.D. ^{9c}
BAC Chairman

[illegible]

There will be _____ FOB _____
I am/am not an exclusive dealer or manufacturer of the articles above in the City of Cagayan de Oro. The above price(s) quoted is/are good until _____ 20 ____.

DISTRIBUTED BY:

Canvasser

Signature of Bidder