



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

17 October 2022

DIVISION MEMORANDUM

No. 407 s.2022

RECONSTITUTION OF GRIEVANCE COMMITTEE

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors
All Elementary and Secondary Public School Heads and Principals
CID and SGOD Personnel
All Others Concerned

1. Pursuant to DepEd Order 35 s. 2004, Re: Revision of the Grievance Machinery of the Department of Education, the composition of the of the Grievance Committee shall be reconstituted as follows:

A. Schools Division Grievance Committee

1.	Lorebina C. Carrasco OIC-Asst. Schools Division Superintendent	Designated Representative of SDS
2.	District Supervisor/Chair/Coordinator of the district where the grievance originated	
3.	President of the Schools Divisions Teachers Association or his designated representative	

B. District Grievance Committee

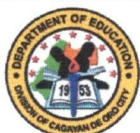
1.	District Supervisor/Chair/Coordinator or his/her designated representative
2.	Principal/School Head of the school where the grievance originated
3.	President of the District Teachers' Association or his/her designated representative

C. School Grievance Committee

1.	Principal/School Head
2.	President of the Faculty Club
3.	A teacher who is acceptable to both the aggrieved party and the object of the grievance to be appointed by the School Head

2. All are enjoined to abide by the procedures and satisfactorily perform the responsibilities required of each member of the grievance committee as indicated in DO 35 s. 2004.

3. For guidance and strict compliance.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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Email: cagayandeoro.city@deped.gov.ph


CHERRY MAE L. LIMBACO - REYES
Schools Division Superintendent

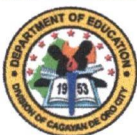
Encl.: None

Reference: DO 35 S. 2004

To be indicated in the Perpetual Index
under the following subjects:

GRIEVANCE COMMITTEE

RBSMB / DM – reconstitution of grievance committees
October 17, 2022



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