



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

12 October 2022

DIVISION MEMORANDUM

No. 400 s.2022

**SCHEDULE OF FINAL EVALUATION AND INTERVIEW FOR
NON-TEACHING POSITIONS**

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors
All Elementary and Secondary Public School Heads and Principals
CID and SGOD Personnel
All Others Concerned

1. Pursuant to Division Memorandum No. 280 and 281, s. 2022 (Announcement and Posting of Vacancies) dated July 13, 2022, the schedule of Final Evaluation and Interview for Non-Teaching positions are as follows:

POSITION	DATE & TIME
Nurse II	October 20, 2022 (Thursday) 8:00 a.m. to 12:00 p.m
Administrative Assistant II	October 20, 2022 (Thursday) 1:00 p.m. to 5:00 p.m.
Administrative Assistant III	
Administrative Officer II	October 21, 2022 (Friday) 8:00 a.m. to 5:00 p.m

2. DepEd Order No. 66, s. 2007 (Level I: ADAS II & ADAS III) (Level II: AO II & Nurse II) will be used as basis for document evaluation and interview.
3. All applicants must bring their original copies of submitted pertinent documents for verification purposes and must wear appropriate attire during the interview.
4. This Office promotes the Equal Employment Opportunity Principle (EEOP). Qualified candidates are welcome to apply regardless of disability, sexual orientation, gender, age, religion and ethnicity.
5. In case of Disability, please disclose what assistance you need (e.g., auxiliary aids and services to visually or hearing impaired, wheelchair etc.) for this division to provide reasonable accommodations.





Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
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6. This office directs the immediate and wide dissemination of this memorandum.

CHERRY MAE L. LIMBACO - REYES
Schools Division Superintendent

For the Schools Division Superintendent:


LOREBINA C. CARRASCO 
OIC - Assistant Schools Division Superintendent
Officer In-Charge
Schools Division Superintendent
Office of the Schools Division Superintendent

Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT
EMPLOYMENT
EVALUATION
POSITIONS
PROMOTIONS
RECRUITMENT
SELECTION

CAA / DM – schedule of final evaluation and interview
October 12, 2022



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