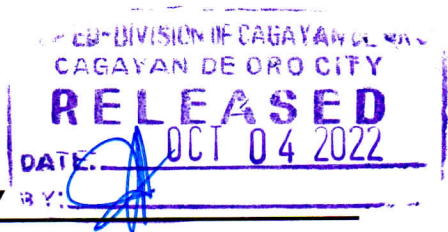




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

03 October 2022

DIVISION MEMORANDUM
No. 395 s.2022

ANNOUNCEMENT OF VACANT TEACHING POSITIONS

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors
All Elementary and Secondary Public School Heads and Principals
CID and SGOD Personnel
All Others Concerned

1. The following are the schools with their respective vacant teaching positions and corresponding item numbers.

TEACHER II		
SCHOOL	POSITION	PLANTILLA ITEM NO.
BAIKINGON ES	Teacher II	OSEC-DECSB-TCH2-664409-1998
BULUA NHS	Teacher II	OSEC-DECSB-TCH2-660369-2021
	Teacher II	OSEC-DECSB-TCH2-660098-2014
CAMAMAN-AN ES	Teacher II	OSEC-DECSB-TCH2-664334-1998
CDO NHS - JR. HIGH	Teacher II	OSEC-DECSB-TCH2-664978-1998
CITY CS	Teacher II	OSEC-DECSB-TCH2-664895-1998
LAPASAN NHS	Teacher II	OSEC-DECSB-TCH2-660348-2017
MACASANDIG ES	Teacher II	OSEC-DECSB-TCH2-664358-1998
PUNTOD NHS	Teacher II	OSEC-DECSB-TCH2-660438-2019
TIGNAPOLOAN ES	Teacher II	OSEC-DECSB-TCH2-664329-1998

TEACHER III		
SCHOOL	POSITION	PLANTILLA ITEM NO.
BULUA CS	Teacher III	OSEC-DECSB-TCH3-663994-1998
	Teacher III	OSEC-DECSB-TCH3-663948-1998
BUGO CS	Teacher III	OSEC-DECSB-TCH3-660030-2007
CONSOLACION ES	Teacher III	OSEC-DECSB-TCH3-664005-1998
LAPASAN NHS	Teacher III	OSEC-DECSB-TCH3-660444-2012
LUMBIA CS	Teacher III	OSEC-DECSB-TCH3-663985-1998
SUNTINGON ES	Teacher III	OSEC-DECSB-TCH3-660490-2012
WEST CITY CS	Teacher III	OSEC-DECSB-TCH3-664098-1998
	Teacher III	OSEC-DECSB-TCH3-660431-2021
	Teacher III	OSEC-DECSB-TCH3-660139-2008



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MASTER TEACHER I		
SCHOOL	POSITION	PLANTILLA ITEM NO.
AGUSAN NHS	Master Teacher I	OSEC-DECSB-MTCHR1-660028-2010
BULUA NHS	Master Teacher I	OSEC-DECSB-MTCHR1-660048-2000

2. For **Teacher II** and **Teacher III** positions, concerned School Heads are to designate a School Personnel Officer who will be responsible for posting the vacancies at three (3) conspicuous places within and outside the school premises from **October 03 to 24, 2022**. After which, he/she shall accept letters of intent with supporting documents from interested applicants.

3. Interested applicants from other schools in this division may submit their letter of intent to the concerned school heads. Deadline for submission of applications on or before 5:00 p.m. of **October 24, 2022**.

4. The designated School Personnel Officer will then conduct a preliminary evaluation of applicant documents on **October 25, 2022** which shall generate a School Selection Line-up to be certified by the School Principal

5. Posting of School Selection Line-up will be from **October 26 to November 10, 2022**

6. School Evaluation and Interview will be done by the School Selection Committee on **November 11-12, 2022** at their respective schools. **DepEd Order No. 66, s. 2007** shall be used as basis for document evaluation and interview.

7. On **November 14, 2022**. The concerned School Heads are directed to submit the following documents to the Division Office:

- a.) Selection Line-up
- b.) Certification of Posting of Selection Line-up
- c.) Rank List
- d.) Minutes of Ranking

8. Final Evaluation of documents by the Division Human Resource Merit Promotion Selection Board (HRMPSB) together with the Chairman of School Selection Committee will be announced on separate memorandum.

9. For **Master Teacher I** (JUNIOR HIGH SCHOOL), all applications shall be forwarded to the Secondary School where the vacancy exists. The School Selection Committee headed by the School Principal shall be responsible for posting the vacancies in not less than three (3) conspicuous places in the school and conduct a preliminary evaluation of applicant documents, generating a School Selection Line-up certified by the School Head, observing the same timeline indicated above.

10. This Office promotes the Equal Employment Opportunity Principle (EEOP). Qualified candidates are welcome to apply regardless of disability, sexual orientation, gender, age, religion and ethnicity.

11. In case of Disability, please disclose what assistance you need (e.g., auxiliary aids and services to visually or hearing impaired, wheelchair etc.) for this division to provide reasonable accommodations.

12. This office directs the immediate and wide dissemination of this memorandum.




CHERRY MAE L. LIMBACO - REYES
Schools Division Superintendent

Encl.: N o n e

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT
EMPLOYMENT
EVALUATION
POSITIONS
PROMOTIONS
RECRUITMENT
SELECTION

CAA / DM – announcement of vacant teaching positions
October 03, 2022



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