

Republic of the Philippines

Department of Education

DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

JUL 0 6 2022

July 5, 2022

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CAGAYAN DE ORO CITY

MEMORANDUM

To:

Kím Galíndez Scriptwriter, Camaman-an National High School, Janet M. Mateo Scriptwriter, Gusa Elementary School

- 1. In accordance with Regional Memorandum No. 111, s.2022, you are hereby directed to attend the virtual meeting and in-person tapings for the docu-video of the Bigaten DepEd X on July 8, 11-15, and 18, 2022.
- 2. The schedule of activities is reflected in the table below:

Date	Activity	Participants
July 8, 2022	Virtual meeting at 10am via	TSADA CDO talents,
	google meet	Division Facilitators
July 11-12, 2022	In-person taping, Division	TSADA CDO talents
	Office – STEP INCREMENT	Division Facilitators
		Step Increment-
		Process Owners
July 13, 2022	In-person Taping,	TSADA CDO talents
	Dunggoan ES	Division Facilitators
,		Dunggoan IS School
		Head and Teachers
	,	
July 14-15 & 18,	Finalization of the Episodes,	TSADA CDO talents
2022	Virtual/ Inperson in the	Division Facilitators
	Division Office	2

3. Teachers who will serve the said activity shall be granted Service Credits equivalent to the days rendered. School heads shall prepare the endorsement letter and list of names with the number of days rendered by the teacher-participants. The request shall include accomplishment reports and Daily Time Record.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City **Telephone:** (08822)-8550048



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- 4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment shall be accorded to all participants regardless of disability, sexual orientation, gender, age, religion and ethnicity.
- 5. For guidance and compliance.

CHERRY MAE L LIMBACO-REYES
Schools Division Superintendent

Enclo: As stated Reference: RM 68, s.2022

To be indicated in the Perpetual Index

under the following subjects:

Governance Administrative Services

SBM Step increment

gpp/jdp SBM and step increment

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