

Republic of the Philippines

## Department of Education **REGION X DIVISION OF CAGAYAN DE ORO CITY**

CAGAYAN DE DRO CITY RFIFASED

DATE:

February 9, 202

## MEMORANDUM

To

Evaluators, Basic Education Research Fund (BERF) Proposal/ **Research Committee Members** 

Ray O. Maghuyop, EPS Math Helen Lucman, EPS Filipino

Jerly H. Eluna, EPS English

Jean S. Macasero, EPS Science

Shirley A. Merida, PSDS, Division Bichro-Focal Person

Jinky M. Arnejo, PSDS

Joel D. Potane, SEPS/LRMDS Manager/Division Research Coordinator

Mark John T. Gabule, Division Program Holder

Catalina Oliveros, SH, member Academic Doctors' Circle

Rochelle A. Luzano, member, Academic Doctors Circle

Nina D. Leyson, member Academic Doctors' Circle

Norma B. Delima, member Academic Doctors' Circle

Rosalinda Tantiado, member Academic Doctors' Circle

Eden C. Acaylar, member Academic Doctors' Circle

Kareen Agcopra, member Academic Doctors' Circle

- 1. In accordance with the Division Memorandum No. 611, s.2021 and Regional Memorandum No. 48, s. 2022, you are hereby directed to evaluate the research proposals for CY 2022 under Basic Education Research Fund (BERF). The submission of results (in hardcopies) will be on or before February 17, 2022 through the LRMDS office.
- 2. All BERF evaluators are required to attend the virtual orientation on February 11, 2022 at 2:00pm via <a href="https://meet.google.com/mxz-ovoy-bcc">https://meet.google.com/mxz-ovoy-bcc</a>. Enclosed are the templates of the rating sheets which shall be used in the evaluation process. According to DepEd Order 16, 2017 on the research management guideline, BERF proponents must have a minimum score of 70% to qualify for the BERF grant.
- 3. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment shall be accorded to all concerned proponents/participants regardless of disability, sexual orientation, gender, age, religion and ethnicity.
- 4. For queries, please contact Ms. Gemma Pajayon, LRMDS Project Development Officer.

3. For guidance and compliance.

CHERRY MAE L. LIMBACO - REYES

Schools Division Superintendent

Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City

Telephone: (08822) - 8550048



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Aller Bonita Villare  Aller Tiong Naingule  Eleanor Daguinolas Orog  The effects of Bichronous Learners  Eleanor Daguinolas Ocoy Ombay  Mary Jane Labadan Esolicul  Agnes Bongalon Ladera  Ritche Razel Moranta Celestial  Mawimizing online learning delivery (MOLD) and its perceived quality indicators and challenges  Evelyn Quimbo Sumanda  English Teachers' Anxieties on icit use and coping practices in Bullua  Project Garnes Game-Based activities to maximize engagement of English Teachers' Anxieties on icit use and coping practices in Bullua  Project Garnes Game-Based activities to maximize engagement of English Teachers' Anxieties on icit use and coping practices in Bullua  Project Garnes Game-Based activities to maximize engagement of English Teachers' Anxieties on icit use and coping practices in Bullua  Project Garnes Game-Based activities to maximize engagement of English Teachers' Anxieties on icit use and coping practices in Bullua  Project Garnes Game-Based activities to maximize engagement of English Teachers' Anxieties on icit use and coping practices in Bullua  Project Garnes Game-Based activities to maximize engagement of English Teachers' Anxieties on icit use and coping practices in Bullua  Project Garnes Game-Based activities to maximize engagement of English Teachers' Anxieties	i,	1	Iname of Proponents	Title of Research		
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1 Office of Ethics and Compliance, University of California, San Francisco, retrieved from http://coi.ucsf.edu/

## ANNEX 4.A: GUIDE FOR APPRAISING BASIC RESEARCH PROPOSALS

Main Criteria	Low	Increasing	Levels of Qua	ality and their I	Descriptions High	Score
Rationale of the Research 10 points	Not described (no points)	The research proposal presents a general description of the topic or focus of inquiry. (5 points)	and timeli research top It explains conduct r under phenomenor validate k improve a	onal relevance mess of the pic are shown. the need to research to stand a m, advance or snowledge, situation, or ssue/ problem.	The nature, extent and salience of the research topic are comprehensively discussed.  Different aspects of the research setting are elaborated showing in depth and critical analysis of the situation. Policy implications, benefits and limitations of the study are stated.	
Research Questions 20 points	Not Stated (no points)	The research proposal has a stated aim, objective, or general research questions. (10 points)	The researce specify the various of ir elements of questions are the title of the specific sp	ch questions variable or the enquiry. Key the research re reflected in the proposal.	(10 points)  The research questions logically proceed from the context of the study. They are formulated to clearly show the extent and different angles of inquiry (ex: different variables of interest, relationships to be probed, geographical and temporal scope).  (20 points)	
Use of Related Literature and Proper Citation	Not provided (no points)	The research pro theories and/ of studies related to research. Sources acknowled (5 point	or previous the present s are properly dged.	research are are cri inconsistencie educationa address. Con in a conceptu	and issues underlying the present discussed and synthesized. They stically evaluated to identify as or gaps in current knowledge or I policy that the study intends to structs are defined and presented all framework. Citation of literature sources is consistent.  (10 points)	

Main Criteria	Sub-Criteria	Low	Increasing Levels	of Quality and t	their De		Score
Cntena		Low				High	
	Participants	Not stated	The research propo	sal states the	Details	s are provided about the	
	and/or other	(no points)	study's target partic	ipants and/or	target p	participants (ex: number,	
	Sources of		other sources of	f data and	cha	racteristics, sampling	
	Data and		information (ex:	divisions,	proced	lure, if any) and/or other	
	Information		districts, offices,	, schools,	sources	of data and information.	
	(10)		learners, teacher	s. parents.	Clear ra	ationale for their inclusion	
			documents, secon			the study is given.	
			others)			(10 points)	
			(5 points			(10 points)	
	Data	Not	The research	Details of d	lata	The proposal explains	
	Gathering	Described	proposal presents	gathering me		why the data gathering	
	Method(s)	(no points)	a general	are provided		methods are suited to	
	and	( penito)	description of the	specific kind			
	Research		methods to be			the nature and	
	Instruments			data, how and		purpose of the study.	
			employed for	they will b		The data gathering	
	(20)		gathering data.	collected.		methods are aligned	
			(10 points)	describes a	any	with the research	
				research	1	questions. Details	
Research				instruments	(ex:	about research	
Methods				test, scale, su	urvey	instruments are	
				questionnai	ire,	presented such as	
40 points				checklist, inte	rview	their sources or how	
io pointo				guide) to b	oe	they will be developed	
				developed	or	and by whom, and	
				adopted.		their appropriateness	
				(15 points	3)	for obtaining the	
						desired kind of data/	
						information.	
				100		(20 points)	
	Data	Not stated	The research	Details of the	he	The selected methods	
	Analysis	(no points)	proposal presents	methods of o		of data analysis are	
	Plan	( ( )	a general	analysis are g		shown to be	
	(10)		description of how	Techniques		appropriate to the	
	(10)		the gathered data/	quantitative		nature of the data/	
			information will be	statistical			
			analyzed.			information to be	
				qualitative, or		gathered and for	
			(5 points)	methods), as w		addressing the	
				tools (ex: softv		research questions.	
				to be employed		(10 points)	
				specified.	1		
				(8 points)			

points)	The research proposal includes a list of major activities and their timelines. (5 points)  The research proposal includes a list of major items and their estimated cost. The total cost is shown. (5 points)	A detailed work plan is provided covering start to completion of the research.  Timelines are realistic and show concretely how the research will unfold over the allowed period. The overall plan reflects the proponent's capacity to concretize ideas into clear and sequential steps to be undertaken.  (10 points)  A detailed breakdown of items with their corresponding costs is furnished. The items and costs reasonably reflect the funding needs of the research, and adhere to BERF	
	list of major items and their estimated cost. The total cost is shown.	corresponding costs is furnished. The items and costs reasonably reflect the funding needs of the research, and adhere to BERF	
		guidelines. The overall plan reflects the proponent's capacity to project specific expenses that she or he will be accountable for.  (10 points)	
		Total Score	
			Total Score

## **ANNEX 4.B:** GUIDE FOR APPRAISING <u>ACTION RESEARCH PROPOSALS</u>

Main	Sub-criteria		Increasing Levels	s of Quality and their De	escriptions	Scor
Criteria		Low			High	
	Context	Not	The action research	The educational	The nature, extent and	
	(15)	described	proposal presents a	relevance and	salience of the identified	
		(no points)	general description of	timeliness of the	problem or issue are	
			the problem or issue	problem or issue are	comprehensively	
			as its focus of inquiry.	shown. The need to	discussed. Different	
			(8 points)	conduct action	aspects of the action	
				research as a way to	research setting are	
Rationale				address or improve	elaborated showing in	
of the				the situation is	depth and critical analysis	
Action				explained.	of the situation.	
Research				(12 points)	(15 points)	
	Proposed	Not	The action research	The proposal outlines	The rationale, extent and	•
30 points	Intervention,	Presented	proposal mentions an	when and where the	limitation of the	
	Innovation,	(no points)	intervention,	intervention,	intervention, innovation or	
	Strategy		innovation or strategy	innovation or strategy	strategy are explained in	
	(15)		to be tried out to	to be tried out to	detail. Its plausibility as a	
			address the problem	address the problem	way to address the	
			or issue.	or issue.	problem or issue is given	
			(8 points)	(12 points)	support.	
·					(15 points)	
		Not Stated	The action research	The research	The research question(s)	
		(no points)	proposal has a stated	question(s) specifies	logically proceed from the	
			aim, objective, or	the action research	context of the inquiry. It	
Action I	Research		general research	variable(s) or the focus	clearly relates to the	
Ques	tions(s)		question(s).	of inquiry. Key	identified problem or	
			(15 points)	elements of the	issue, and conveys the	
30 p	points			research question(s)	desired change or	
				are reflected in the title	improvement.	
				of the proposal.	(30 points)	
				(25 points)		

Main Criteria	Sub-Criteria	Low	Increasing Levels	of Quality and	d their D	escriptions High	Score
	Participants and/or other Sources of Data and Information (10)	Not stated (no points)	The action resear states the target and/or other source information (ex: teachers, docume learner's products points)	participants es of data and learners, ents, realia, s, others) (5	cha proced sources Clear ra	s are provided about the participants (ex: number, participants (ex: number, participants) and/or other sof data and information. The ationale for their inclusion the study is given.  (10 points)	
Action Research Methods 30 points	Data Gathering Method(s) and Research Instruments (10)	Not Described (no points)	The action research proposal presents a general description of the method(s) to be employed for gathering data. (5 points)	Details of gathering me are provide specific kir data, how an they will collected pretest and pretest and pretest and pretest scores). Reinstruments, are describe test, scale, squestionnichecklist, intiguide, other (8 points)	ethod(s) ed: the eds of ed when be (ex: costtest search if any, ed (ex: survey aire, erview ers).	The proposal explains why the selected data gathering method(s) are suited to the nature and purpose of the action research. The data gathering method(s) is aligned with the research question(s). Research instruments, if any, are appropriate for obtaining the desired kind of data/information. (10 points)	
	Data Analysis Plan (10)	Not stated (no points)	The action research proposal presents a general description of how the gathered data/ information will be analyzed.  (5 points)	Details of method(s) of analysis are Techniques quantitatic statistica qualitative, of methods), as tools (ex: soft to be employed specified (8 points).	f data given. s (ex: ve/ al, r both well as tware) ed are d.	The selected methods of data analysis are shown to be appropriate to the nature of the data/information to be gathered and for addressing the research question(s).  (10 points)	

Main	Low	Increasing Levels of Quality a	and their Descriptions  High	Score
Action research Work Plan and Timelines 5 points	Not included (no points)	The action research proposal includes a list of major activities and their timelines.  (3 points)	A detailed work plan is provided covering start to completion of the research.  Timelines are realistic and show concretely how the action research will unfold over the allowed period. The overall plan reflects the proponent's capacity to concretize ideas into clear and sequential steps to be undertaken.  (5 points)	
Cost Estimates 5 points	Not included (no points)	The research proposal includes a list of major items and their estimated cost. The total cost is shown.  (3 points)	A detailed breakdown of items with their corresponding costs is furnished. The items and costs reasonably reflect the funding needs of the action research, and adhere to BERF guidelines. The overall plan reflects the proponent's capacity to project specific expenses that she or he will be accountable for.  (10 points)	
			Total Score	
Remarks:				