

Republic of the Philippines

Department of Education

REGION X

DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

ED-DIVISION OF CAGAYAN DE UN. CAGAYAN DE ORO CITY

November 02, 2021

DIVISION MEMO NO. _493 s.2021

TO: Division Field Technical Assistance Team

This Division

2021 YEAR-END CONFERENCE CUM WORKSHOP FOR RFTATS AND DFTATS: TA VALIDATION, PLANNING, IMPLEMENTATION, AND MONITORING AND EVALUATION

- 1. With reference to Regional Memo No. 595 s. 2021 attached herein, the following members of the Division Field Technical Assistance Team (DFTAT) of this division are hereby directed to attend the 2021 Year-End Conference cum Workshop for RFTATs and DFTATs: TA Validation. Planning, Implementation, and Monitoring and Evaluation on November 3-5, 2021 through virtual platform.
- 2. Participants to the said conference shall be the following:

Approving Authority

Schools Division Superintendent

Supervising Fellows

Rosalio R. Vitorillo

Lorebina C. Carrasco

Team Leader

Shirley A. Merida

SBM Coordinator

Eleanor Consejo H. Rollan

Planning Officer

Rodolfo R. Bayeta, Jr.

M&E Specialist

Roxanne H. Fuentes

3. Immediate dissemination and compliance to this memorandum is desired.

E L. LIMBACO-REYES

Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City **Telephone:** (08822)-8550048



Republic of the Philippines ' Department of Education

REGION X - NORTHERN MINDANAO

Office of the Regional Director

| MEGO | PARTMENT OF EDUCATION HOS SECTION, REGIONAL OFFICE NO. 2 |
|------|--|
| | 5384 |
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| Бу: | Date: 10 12/1) |

October 11, 2021

REGIONAL MEMORANDUM No. 595 , s. 2021

2021 YEAR-END CONFERENCE CUM WORKSHOP FOR RFTATS AND DFTATS: TA VALIDATION, PLANNING, IMPLEMENTATION, AND MONITORING AND EVALUATION

To: Schools Divisions Superintendents Chiefs of the Regional Office Functional Divisions All Others Concerned

- As sequel to the 2020 Year-End Virtual Conference for Field Technical Assistance Teams, this Office, through the Field Technical Assistance Division (FTAD), will conduct a capability building for RFTATs and DFTATs on November 3-5.
- 2. The activity is aimed at the following:
 - a. Strengthen communication, collaboration and working relationships within and among field technical assistance teams (FTATs);
 - b. Review adapted key performance indicators under the new normal conditions;
 - c. Improve CSW practice from the start to year-end of FY 2021;
 - d. Identify issues and concerns that interplayed in the process of responding to TA needs; and
 - e. Advance learning on TA validation, planning, implementation, and monitoring and evaluation.





3. The participants of the activity are following:

| ODD | AATITE |
|----------------------------|--------|
| ORD | 4 |
| ARD | 1 |
| Functional Division Chiefs | 8 |
| Planning Officer | 1 |
| RMEA Coordinator | 1 |
| FTAD | 4 |
| IT Staff | 1 |
| TOTAL | 20 |
| | |

| ONLINE/DFTATs | ASDS/Approving Officer | 1 |
|---------------|----------------------------|---|
| | Chief/ Supervising Fellows | 2 |
| | EPS/Coordinator/Team | 1 |
| | Leader | _ |
| | SBM Coordinator/ | 1 |
| | Documenter | * |
| | Planning Officer | 1 |
| | M&E Specialist | 1 |
| | TOTAL | 7 |

- 4. A pre-work to finalize the preparation for the event with resource persons will be on October 22, Friday. A post-conference to evaluate the outputs will also be conducted with the resource persons on November 9, 2021.
- 5. Expenses during the pre-work, actual conduct of the activity and post-conference, inclusive of the honoraria of the resource persons, are chargeable to MOOE funds of FTAD, subject to the usual accounting and auditing rules and regulations.
- 6. The necessary link for the virtual participants will be communicated through the fb chat group DFTAT Connect.

7. For information and compliance.

DR. ARTURO B. BAYOCOT, CESO III

To be indicated in the <u>Perpetual Index</u> under the following subjects:

TECHNICAL ASSISTANCE

RFTAT/DFTAT

FTAD/marisa