



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

October 18, 2021

DIVISION MEMORANDUM

No. 486 s. 2021



To: Public School District Supervisors
Education Program Supervisors
All Elementary and Secondary School Principals
All School Reading Coordinators

From: **CHERRY MAE L. LIMBACO-REYES**
Schools Division Superintendent

Subject: Reading Assessment for K-12 Learners (Pretest) for SY 2021-2022

1. In response to DepEd Region 10 *Project Care for NorMin Readers (CNR)* and in celebration of November as National Reading Month (RA No. 10556), the field is hereby instructed to conduct reading assessment to learners (K-12) (Pretest) in public elementary and secondary schools. This shall be conducted from *November 4-18, 2021*.
2. Teachers can make use of the Phil-IRI passage or any assessment tool that can gauge the reading ability of the learners for both English and Filipino. Phil-IRI assessment is mandated for grades III (Filipino only) and for grades IV-VII (English and Filipino). The use of ASER Tool is also recommended.
3. For elementary levels, the individual assessment shall be administered through but not limited to the following for as long as it is virtual or online, phone call, video call, google meet/zoom meeting and/or video/audio recorded.
4. For secondary levels specifically those ages allowed by IATF Guidelines to go out, should the adult learning partners at home choose the *in-person modality* after having been presented the above-mentioned modalities stated in item no. 3, school heads and staff must implement strict compliance of health protocols and in close coordination with the English/Reading Teachers and Classroom Advisers when administering the assessment inside the school. However, with the rising number of COVID-19 cases, this should only be administered as a last recourse. Schools are encouraged to modify and/or create other remote modalities to assess reading.
5. Relative to this, a virtual conference shall be conducted to each district on **October 29, 2021** in preparation for the pretest reading assessment and other activities on item 13. Expected participants are the school heads/principals and school reading coordinators. Public Schools District Supervisors shall take the



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lead in this virtual meeting and shall give substantial input for this purpose specifically in terms of policy implementation, monitoring and reporting of results and analysis.

6. In view of this, each school shall be guided by the following detailed guidelines and procedures in conducting the assessment:
- Plot a plan of schedule of learners to be administered in a day the pretest assessment (5-7 learners in a day per administering officer/teacher).
 - Call or text the adult learning partner(s) at home of their child's schedule. This should be done a day or two before the actual administration.
 - Explain the steps, procedures and modalities to be used or whichever is most preferred, appropriate and agreed. Indicate in your report the time started and time ended to each session of the assessment proper.
 - The sealed reading materials for the individual assessment shall be distributed to the adult learning partners through the knowledge bearers. The materials shall only be opened during the scheduled time of the reading assessment. Strictly no posting of photos, images and videos of learners in social media apps in the conduct of assessment.
 - School/ Grade level reading coordinators must come up with a unified "*Reading Pretest Assessment Daily Report*" in the conduct of the said activity. Here is a sample but not limited to. Access the link of this template: <https://bit.ly/3foVuJo>

Name of Learners	Day	Time	Modality to be used (as agreed)	Name of person communicated with	Assessment Tool to be used	Pre-test Results			Status of conduct: Completed, incomplete, reschedule etc
						Oral	Compre-hension	Reading Level	

7. Results of the assessment should be reported to the division office for consolidation and verification thru this link, <https://bit.ly/2021-2022Phil-IRIPretest>





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8. Learners who are identified under frustration level (both in oral and comprehension) shall be provided with necessary interventions such as school-home partnership. School heads shall provide necessary support to upskill and reskill teachers in the provision of appropriate interventions.
9. With the current COVID situation in the city, this prevents us to completely administer the pretest assessment for all our learners. As such, schools are encouraged to report only the actual number of learners that were assessed. For example, in one of your classes with 35 learners ($N=35$), you only successfully administered to 17 learners ($n=17$) within the allotted time period. Hence, your percentage number of learners assessed is 49%. Kindly indicate this in your report the actual data of learners assessed per class.
10. In cases where there is no possibility to assess the learners, the teachers shall put into record the reason(s) for not reaching the learners.
11. Moreover, in light of the 2021 National Reading Month Celebration with *Project CNR* and *Project RED HAT* being the umbrellas of all the reading program in the schools, school heads shall observe the proposed schedule in the implementation of reading activities in their school/district.

12. Proposed Timeline of Activities:

Date	Activities	Concerned Personnel
October 25-29, 2021	Planning and Preparation for the National Reading Month Celebration	CID Chief, PSDSs, EPSs, School Heads, Reading Literacy Team
November 4-18, 2021	Reading Pretest Assessment	School Heads, School Reading Coordinators, Class Advisers
November 8-12, 2021	Remote Read-a-thon	Reading Teachers, Class Advisers, Reading Coordinators
November 15-19, 2021	Project CNR and RED HAT Campaign	EPSs, PSDS, School Heads, Grade Leaders, Reading Coordinators etc.
November 24-26, 2021	Mystery Readers (storytelling and storybook reading)	PSDSs, School Heads, Division Reading Coordinator
November 29, 2021	School-based Awarding of Best Learning Resources <ul style="list-style-type: none">Teaching Beginning ReadingVideo Lessons in Teaching Beginning Reading	PSDSs, EPSs, School Heads, Reading Coordinators, Classroom Teachers



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November 30, 2021	Division Virtual Town Hall Culminating Activity of National Reading Month Celebration	SDS, ASDS, CID Chief, SGOD Chief, M and E SEP/EPS II, PSDSS, EPSS, School Heads and Reading Coordinators
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13. Wide and immediate dissemination of this memorandum is desired.



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