

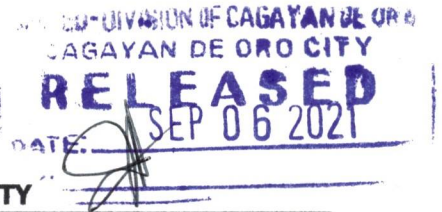


Republic of the Philippines
Department of Education

REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



September 6, 2021

DIVISION ADVISORY

No. 23 s. 2021

**ADVISORY ON THE DAILY REPORTING/UPDATING OF ENROLLMENT COUNT USING
LIS QUICK COUNT FACILITY**

To: CID and SGOD Chief Education Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
Public and Private Schools
All Others Concerned
This Division

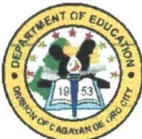
1. For the information and guidance of all concerned, enclosed is a copy of **DepEd Advisory** dated August 25, 2021, from Atty. Revsee A. Escobedo, Under Secretary, *re Advisory on the Daily Reporting/Updating of Enrollment Count Using the LIS Quick Count Facility*.
2. For wide dissemination and compliance is desired.


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Asst. Schools Division Superintendent

Officer-in-Charge

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To reiterate the MLESF quick count process and objective, please refer to the illustration below:



In providing our schools with a ready reference in encoding summarized or initially processed selected MLESF data, the Planning Service (PS) gave an option of using the Automated Summary Matrix Tool before encoding the data to LIS Quick Count. However, should the school decide to use their own consolidation tool or strategy, it should ensure that no delay will be made and that the data requirement in the LIS Quick Count is fully satisfied.

Likewise, to speed up the Quick Count, the PS provided an alternative strategy on encoding existing learners with unchanged basic information in the previous LESF and have been confirmed to enroll in the same school during the distribution of report cards. It is proposed that the information of these learners can be encoded in the LES Quick Count facility without needing a printed and accomplished MLESF. The new information required in the MLESF can be generated through various online platforms by previous or prospective advisers.

For your appropriate action.


Thank you very much.




Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY

ADVISORY

TO : REGIONAL DIRECTORS
MINISTER, BASIC, HIGHER, AND TECHNICAL
EDUCATION, BARM

FROM : 
ATTY. REVSEE A. ESCOBEDO
Undersecretary
Field Operations, Palarong Pambansa Secretariat, and DEACO


MALCOLM S. GARMA
Director IV
Officer-In-Charge, Assistant Secretary
National Academy of Sports and Field Operations

SUBJECT : ADVISORY ON THE DAILY REPORTING/UPDATING OF
ENROLMENT COUNT USING THE LIS QUICK COUNT
FACILITY

DATE : August 25, 2021

Pursuant to DepEd Order No. 32, 2021, titled *Guidelines on Enrollment for School Year 2021-2022 in the Context of the Continuing National Public Health Emergency Due to Covid-19*, specifically Section V.2.D. (*Enrollment Quick Count Reporting*), these Offices respectfully request all Regional Directors to remind their respective Schools Division Superintendents (SDSs) and Schools Heads (SHs) to speed up the daily reporting/updating of enrollment count using the LIS Quick Count Facility until September 17, 2021.

In connection to this, SDSs and SHs shall undertake the following:

- Confirmation of enrollment of existing learners using the Modified Learner Enrollment and Survey Form (MLESF) to be facilitated by previous advisers;
- Initiate contact with learners who skipped the SY 2020-2021 and encourage them to go back to learning;
- Daily encoding of enrollment quick counts in the LES Quick Count Facility; and
- Initiate a serious and wide information drive about the procedures and protocols of this SY's enrollment.