

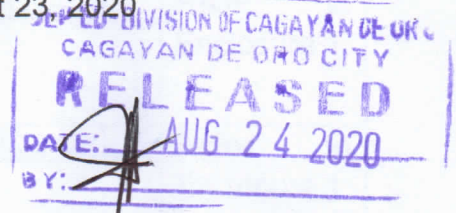


Republic of the Philippines  
**Department of Education**  
**REGION X**  
**DIVISION OF CAGAYAN DE ORO CITY**

August 23, 2020

**DIVISION MEMORANDUM**

No. 372, 2020



**To: All Education Program Supervisors/  
Focal Persons of Grade 12 Modules**  
All Public Schools District Supervisors  
All Elementary and Secondary School Heads  
All Concerned Elementary and Secondary Teachers  
This Division

**DEADLINE OF SUBMISSION OF THE GRADE 12 SELF-LEARNING  
MODULES (QUARTER II-IV), SCRIPTS OF RBI PER IDENTIFIED MELC, TV,  
VIDEO AND OTHER DIGITAL FORMATS**

1. In line with the Regional Memorandum No. 294, s. 2020, all section heads and school heads concerned are directed to free the writers, evaluators, teacher-talents and ICT teachers of the G12 modules from the usual office and schoolwork and other activities from August 24-31, 2020 to concentrate on editing the content, language, design and layout of the Self-Learning Modules (SLM), Scripts of RBI and TVBI, Audio and Video Lessons and other digital formats.
2. The deadline for submission is reflected in the table below:

Learning Resources	Deadline	Where to Submit?	Focal Persons
Scripts of G12 RBI per identified MELC	August 27, 2020	<a href="http://bit.ly/G12-RBI-AND-TVBI-EPIISODES">http://bit.ly/G12-RBI-AND-TVBI-EPIISODES</a>	Refer to Enclosure 1
G12 TV, Video, and Other Digital Formats (ebooks)	August 28, 2020	<a href="http://bit.ly/G12-RBI-AND-TVBI-EPIISODES">http://bit.ly/G12-RBI-AND-TVBI-EPIISODES</a>	Refer to Enclosure 1



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City  
Telephone: (08822) – 8550048





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G12 Self Learning Modules <b>Quarter 2</b> -Ready to Print	August 28, 2020	<a href="http://bit.ly/Q2-4SLMs">http://bit.ly/Q2-4SLMs</a>	Refer to Enclosure 1
G12 Self Learning Modules <b>Quarter 3 and 4</b> - For Quality Assurance	August 31, 2020	<a href="http://bit.ly/Q2-4SLMs">http://bit.ly/Q2-4SLMs</a>	Refer to Enclosure 1

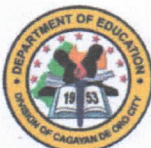
**Note: The writers shall create a separate folder under these links for the edited files.**

- The task of the regional writers and evaluators can be given as a work-from-home assignment subject to the usual existing policies and guidelines on alternative work arrangements of the department. The outputs of the writers shall be strictly monitored by the division education program supervisors, PSDSs, and school heads.
- The Grade 12 SLM writers and evaluators (Quarter 1 to 4) are required to submit all the LR forms (in hardcopies and pdf) to **Ms. Lanie M. Signo** ([lanie.signo@deped.gov.ph](mailto:lanie.signo@deped.gov.ph)) **on or before August 31, 2020**. Certificates will be issued soon for those who have submitted the complete LR forms. Head writers/ focal persons shall submit the **directory of G12 writers/illustrators/evaluators** following the enclosed format on **September 1, 2020** thru [lanie.signo@deped.gov.ph](mailto:lanie.signo@deped.gov.ph)
- Similarly, the creative teams for TVBI and RBI shall finalize the 1<sup>st</sup> cycle video and audio lessons based from the comments and suggestions from the EPS/validators on August 24-30, 2020. The ICT-members are directed to submit the final outputs with complete scripts on August 31, 2020 at the LRMDs office.
- For strict compliance

  
**CHERRY MAE L. LIMBACO**

*for* Schools Division Superintendent

**APPROVA**



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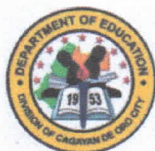


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**Enclosure 1 G12 Focal Persons/ EPSs/Learning Area Coordinators**

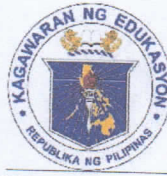
	Focal Person
<b>Learning Area</b>	
2st century lit	Jerry Roble
Contemporary arts	Jun Suaner
Physical Science	Jean Macasero
DRRM	Jean Macasero
Earth & Life Science	Jean Macasero
Earth Sci	Jean Macasero
English for Acad and Prof Purposes	Jerry Roble
Filipino sa Piling Larang (Akademik)	Sol Acheron
Intro to Philo	Romeo Aclo
Komunikasyon sa Pananaliksik	Sol Acheron
Oral Com	Jerry Roble
PE12	Jun Suaner
Personal Dev	Eduardo Cartel
TLE	Juan Mingo
Plumbing	Juan Mingo
Practical Research 2	Ray Maghuyop
Food Processing	Juan Mingo
SMAW	Juan Mingo
Understanding Culture	Romeo Aclo
<b>Specialized</b>	
Arts and Design	Jun Suaner
HE	Juan Mingo/Rosemary Dullente
Dressmaking	Juan Mingo/Rosemary Dullente
Fashion and Accessories	Juan Mingo/Rosemary Dullente
Hair dressing	Juan Mingo/Rosemary Dullente
Macrame and Bakery	Juan Mingo/Rosemary Dullente
Nailcare	Juan Mingo/Rosemary Dullente
Nedle Craft	Juan Mingo/Rosemary Dullente
Tailoring	Juan Mingo/Rosemary Dullente
STEM	
Gen Bio 1	Jean Macasero
Gen Bio 2	Jean Macasero
GenChem 1	Jean Macasero
GenPhysics	Jean Macasero
Pre Calculus	Jean Macasero/ Ray Maghuyop
ICT	Juan Mingo/Jufel Gutang
<b>Other subjects not mentioned</b>	

**Link where to Submit the RBI and Video Lessons: [bit.ly/RBI-AND-VIDEO-EPISODES](https://bit.ly/RBI-AND-VIDEO-EPISODES)**



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**Enclosure 2 Directory of G12 Writers**

Subject Area	Quarter No.	Module No.	Week No.	Name of Writers	Title of Module	Contact Number	DepEd Email	FB Name

**Enclosure 3 Directory of G12 Illustrators**

Subject Area	Quarter No.	Module No.	Week No.	Name of Illustrators	Title of Module	Contact Number	DepEd Email	FB Name

**Enclosure 4 Directory of G12 Evaluators**

Subject Area	Quarter No.	Module No.	Week No.	Name of Evaluators	Title of Module	Contact Number	DepEd Email	FB Name

**Enclosure 5 Learning Resource (LR) Forms (see attached template)**

(refer to Ms. Lanie Signo)

Form 1 Writers Agreement Form  
Form 2 Art Work Agreement  
Form 6 Inventory of 3<sup>rd</sup> Party Contents  
Form 7 Proforma, Letter of Permission to Copy  
Form 9 Inventory of Original Contents  
Template for the Writers Profile

**Enclosure 6 Evaluation Tools**

1. Language Review, 2. Content Evaluation, 3 Lay-out and design Evaluation  
(refer to Ms. Lanie Signo)

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Republic of the Philippines  
**Department of Education**  
REGION X - NORTHERN MINDANAO

1206 09  
**RELEASED**

Office of the Regional Director

August 12, 2020

REGIONAL MEMORANDUM  
No. 294, s. 2020

**DEADLINES IN UPLOADING COMPLETE LEARNING RESOURCES  
IN ALL GRADE LEVELS**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. To ensure readiness of all divisions in terms of available resources for the different learning modalities, this Office sets deadlines in uploading complete learning resources in all grade levels. This will provide timelines of all schools in the division to harvest the appropriate resources for the specific learning modality.
2. All learning resources are expected to complete on or before the set deadlines as follows:

Learning Resources	Deadline
Scripts of Radio-Based Instructions per identified MELC	August 14, 2020
TV, Video, and other digital formats	August 17, 2020
Self Learning Modules, Quarter 2, Ready to Print	August 28, 2020
SLMs Quarter 3 and 4 for quality assurance	August 30, 2020

3. The Curriculum and Learning Management Division (CLMD) has designed a storage for all learning resources that only the regional and divisional LRMDs personnel (EPS, PDO and Librarian) can access through shared drive. The developers and authors are advised to coordinate with the divisional LRMDs EPS for uploading the evaluated or quality-assured learning resources.
4. All divisions are advised to refer to RM 259, s. 2020 for work arrangements of all learning resource-developers including the core group of ICT coordinators and teacher-talents.




Address : DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City  
Telephone Nos.: (088) 856-3932 | (088) 881-3137 | (088) 881-3031  
Email Address : region10@depd.gov.ph  
Web site : http://depd10.com





5. For compliance.



**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

Reference : RM 259, s. 2020

To be indicated in the Perpetual Index  
under the following subjects:

LRMDS      TEACHERS      CLMD

**\* DEADLINES IN UPLOADING COMPLETE  
LEARNING RESOURCES IN ALL GRADE LEVELS**

CLMD/radj