



Republic of the Philippines  
**Department of Education**  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Office of the Assistant Schools Division Superintendent

July 19, 2021

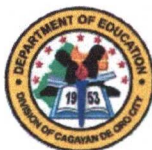
**DESIGNATION ORDER FOR ANTI-RED TAPE (ART) FOCAL PERSONS**

To: **ATTY. LAURENCE EDGARDO A. DEL PUERTO**, Legal Officer  
**RISA BEA SOCORRO M. BORRES**, AO V-Admin. Services  
**MARILOU F. NAVAJA**, AO IV-HRMO

1. In reference to Memorandum DM-PHROD-2021-0531re: RA 11032 Implementation Workshop for the DepEd Regional and Schools Division Offices and Regional Memorandum 351 s. 2021, you are hereby designated as Anti-Red Tape (ART) Focal Persons.
2. As ART Focal Persons, you are to carry out the following functions:
  - a. Attend seminars/trainings directly related to ART for and in behalf of the Division of Cagayan de Oro City and at the same time re-echo/disseminate relevant information to the schools/field through the conduct of seminars;
  - b. Review, update and recommend to the Head of Office existing SDO processes to reduce bureaucratic red tape, processing time and costs toward improved delivery of public service;
  - c. Review, update and recommend to the Head of Office improvement of work processes for incorporation and enhancement of SDO's Citizens Charter;
3. For compliance.

**ALICIA E. ANGHAY, CESO VI**

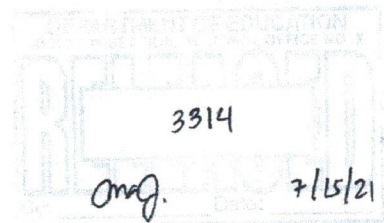
Assistant School Division Superintendent  
OIC – Office of the Schools Division Superintendent



Address: Fr. William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City  
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Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO



**Office of the Regional Director**

July 13, 2021

**REGIONAL MEMORANDUM**

No. 351, s. 2021

**RA11032 IMPLEMENTATION WORKSHOP FOR THE DEPED REGIONAL  
AND SCHOOLS DIVISION OFFICES**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

1. Attached is Memorandum DM-PHROD-2021-0531 relative to the Batch 3 online workshop to be conducted by the Bureau of Human Resource and Organizational Development-Organization Effectiveness Division (BHROD-OED) on July 27, 2021 at 9:00 a.m. -12:00 p.m. for Regions IX, X, XI, and XII.
2. Participants to this workshop are two (2) Anti-Red Tape (ART) Focal Persons from the Schools Division Office who are requested to register and answer the pre-orientation survey through the Google Forms link <https://bit.ly/EODDBRegistrationForm> while the meeting link for the workshop will be emailed to the participants at least two (2) days before the workshop.
3. The ART Focal Persons who will attend this activity will comprise the participants to a workshop on streamlining and digitization of processes/services for the Citizen's Charter in September.
4. For compliance.

*for.* *mi 7/15/21*  
**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

AD-PERSONNEL/jet



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Republika ng Pilipinas

## Department of Education

OFFICE OF THE UNDERSECRETARY  
PLANNING, HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM  
DM-PHROD-2021-0531

TO : **Regional Directors**  
**Schools Division Superintendents**

FROM : **JESUS L.R. MATEO**  
*Undersecretary for Planning and Human Resource and Organizational Development*

SUBJECT : **RA11032 Implementation Workshop for the DepEd Regional and Schools Division Offices**

DATE : 01 July 2021

Republic Act No. 11032, or the *Ease of Doing Business and Efficient Delivery of Government Services Act of 2018*, mandates all government agencies to regularly review existing processes to reduce bureaucratic red tape, processing time and costs toward improved delivery of public service.

In conformance with the said law and related issuances, the Bureau of Human Resource and Organizational Development - Organization Effectiveness Division (BHROD - OED) has been spearheading activities since 2019 such as capacity building, streamlining and process improvement of critical services, and initiating the annual update of the agency's Citizen's Charter.

This year, the BHROD - OED will be conducting a number of activities to ensure that the DepEd community continues to appreciate and implement the provisions of RA 11032.

The Anti-Red Tape (ART) Focal Persons are integral in the forthcoming activities as they are expected to lead in reviewing and updating of the office processes and services for the Citizen's Charter, implementing any streamlining activities, and coordinating compliance to the requirements of the Anti-Red Tape Authority (ARTA), among others.

Based on memorandum DM-PHROD-2020-00364, each governance level shall be composed of the following ART Focal Persons:

	<b>Regional Office</b>	<b>Schools Division Office</b>
<b>Lead</b>	Regional Director	Schools Division Superintendent
<b>Members (one per unit)</b>	Administrative Division	Administrative Service
	Personnel Section	Personnel Unit
	Legal Unit	Legal Unit/Focal

Among these ART Focal Persons, three (3) representatives from the Regional Office (RO) and two (2) from each Schools Division Office (SDO) are invited to the above-titled online workshop to be conducted by BHRD-OED in partnership with the ARTA. The activities are scheduled as follows:

<b>Date and Time</b>	<b>Participants</b>
Batch 1 - July 21, 2021   9:00 a.m. – 12:00 p.m.	Regions V, VI, VII, VIII
Batch 2 - July 21, 2021   2:00 p.m. – 5:00 p.m.	Regions I, II, III, IV-B
Batch 3 - July 27, 2021   9:00 a.m. – 12:00 p.m.	Regions IX, X, XI, XII
Batch 4 - July 28, 2021   9:00 a.m. – 12:00 p.m.	Regions IV-A, CARAGA, CAR, NCR

The workshop aims to:

1. increase awareness on RA 11032;
2. revitalize compliance with the law;
3. facilitate discussion on challenges and opportunities in work processes during the pandemic;
4. prompt the review and standardization of documented processes and services in the Regional and Schools Division Offices; and
5. serve as a springboard in updating the DepEd Citizen's Charter later this year.

In this regard, we respectfully request the ART focal persons and representatives in your respective governance level to register and answer the pre-orientation survey through the Google Forms link below **on or before 15 July 2021**:

<https://bit.ly/EODBRegistrationForm>

The meeting link for the workshop will be emailed to the participants at least two (2) days before each workshop. The ART Focal Persons who will attend this activity will comprise the participants to a workshop on streamlining and digitization of processes/services for the Citizen's Charter in September.

For clarifications, please contact BHRD-OED through email at [citizenscharter@deped.gov.ph](mailto:citizenscharter@deped.gov.ph).

For your information and guidance.