



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

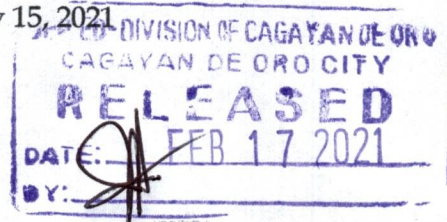
February 15, 2021

DIVISION OFFICE ORDER

No. 02, s. 2021

To:

All Concerned Division Office Personnel
All Concerned Teaching and Non-teaching Personnel
This Division



**DIVISION COMPOSITION AND FUNCTIONS OF THE PROGRAM ON AWARDS
AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE) COMMITTEE**

1. In line with DepEd Order 9, s. 2002 and CSC Memorandum Circular No. 1, s. 2001 re: **Program on Awards and Incentives for Service Excellence (PRAISE)**, this office advocates the principle of providing awards and incentives to the employees who have shown exemplary performance, behavior, and innovative ideas. The composition of the division PRAISE committee is reflected below:

| | |
|------------------------------|---|
| <i>Cherry Mae L. Limbaco</i> | <i>Schools Division Superintendent</i> |
| <i>Arnel C. Calubag, CPA</i> | <i>Accountant III</i> |
| <i>Rodolfo R. Bayeta, Jr</i> | <i>Planning Officer III</i> |
| <i>Marilou F. Navaja</i> | <i>Administrative Officer IV, HRMO</i> |
| <i>Nichol Salido</i> | <i>Representative, Non-teaching Personnel</i> |
| <i>Roger L. Potane</i> | <i>Representative, Teaching Personnel</i> |

2. The functions of the PRAISE Committee shall be the development, administration, monitoring, and evaluation of the awards and incentives system of the division. They shall ensure that the productivity, innovative ideas, and exemplary performance of teaching and non-teaching personnel shall be identified and considered based on the criteria.
3. All members of the PRAISE committee are directed to collaborate with the PRIME-HRM working committees and attend the series of virtual meetings on February 26, March 5, March 19, April 16, May 14, 2021 and other meetings that are deemed necessary.
4. For strict compliance.

CHERRY MAE L. LIMBACO
Schools Division Superintendent



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