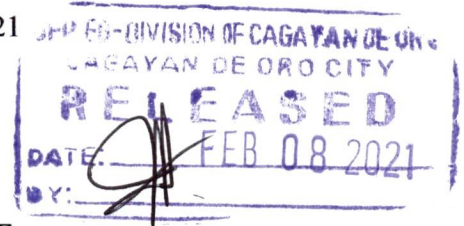




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

February 5, 2021

Division Office Order
No. 01, s. 2021



**COMPOSITION AND FUNCTIONS OF
PRIME-HRM WORKING COMMITTEES**

To: Asst. Schools Division Superintendent
Division Chief Education Program Supervisors
Unit Heads
All concerned Division Office Personnel

1. Relative to the compliance to CSC MC No. 24, s. 2016 re: Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) in the Division, this Office hereby issues the composition and functions of the PRIME-HRM Working Committees:

Over-all Chair: Cherry Mae L. Limbaco
Schools Division Superintendent

Vice-Chair: Rowena H. Para-on
Asst. Schools Division Superintendent

Members:	Rosalio R. Vitorillo Chief, SGOD	Lorebina C. Carrasco Chief, CID
	Arnel A. Calubag Accountant III	Romiel S. Vallente Admin. Officer V, Budget
	Risa Bea Socorro M. Borres Admin. Officer V, Admin. Services	James Roberto Z. Sijo Division ITO

PRIME-HRM Coordinators:

Pureza V. Camonias Administrative Officer II	Vergilbob M. Gomez Administrative Asst. II
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Sub-Committees:
Recruitment, Selection and Placement:
Chair: Marilou F. Navaja
Vice-Chair: Kristian B. Murillo



William F. Masterson Avenue, Upper Balulang, Cagayan de Oro City
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Vice-Chair: Kristian B. Murillo
Members: Efren B. Facun
Beatriz G. Alilin
Lizeth Mae H. Luspo
Process Owners
Personnel Selection Board (PSB) Members & Secretariat

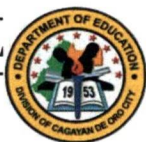
Learning and Development:
Chair: Derrold Marl S. Aves
Vice-Chair: Michael Dave B. Tan
Members: District Supervisors
Program Holders
Personnel Development Committee (PDC)
Members & Secretariat

Performance Management System:
Chair: Eleanor Consejo H. Rollan
Vice-Chair: Rodolfo R. Bayeta, Jr.
Members: Performance Management Team (PMT)
Members & Secretariat

Rewards and Recognition:
Chair: Joel D. Potane
Vice-Chair: Mark John T. Gabule
Members: PRAISE Committee Members & Secretariat

2. Over-all Committee members shall provide direction and necessary technical assistance, ensure timelines are met and monitor all preparatory activities needed for the implementation of PRIME-HRM.
3. Coordinators shall document the PRME-HRM systems and processes and ensure that the standard accreditation requirements are complied.
4. Sub-committees shall craft and prepare the documentary evidence and exhibits as prescribed in the PRIME-HRM Enhanced Maturity Level Indicators.
5. Immediate and strict dissemination and strict compliance of this Office Order is desired.


CHERRY MAE L. LIMBACO
Schools Division Superintendent



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