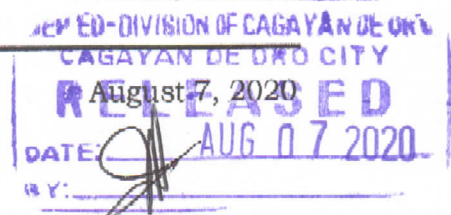




Republic of the Philippines  
Department of Education  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

Division Advisory  
No. 33, s. 2020



**LEARNING AND DEVELOPMENT (L&D) REFRESHER**

*Series of Orientation for the Abridged Version of the L&D System Manual for Quality Teaching: Governance & Enabling Mechanism (GEM) Organizing the PDC and PMT*

To: Dr. Raymund S. Antolo – Chief HRDD Region X/Region LD Focal Person  
Dr. Lorebina Carrasco – L&D Division Focal Person / Chief, CID  
Ms. Mary Anthony C. Sieras – L&D Coach  
Dr. Eleanor Consejo H. Rollan – M&E Specialist  
Dr. Rosalio V. Vitorillo – Chief, SGOD  
Dr. Alicia E. Anghay - ASDS

School Heads and LAC coordinators of the six (6) L&D pilot schools

1. Balubal Elementary School : Mr. Relobe N. Zulita and Ms. Jeni Azaron
2. Palalan Elementary School : Mr. Noe I. Macabodbod & Mr. Mark Valencia
3. Suntingon Elementary School: Ms. Letecia L. Oga and Ms. Luisa Pescadero
4. Balubal National High School: Mr. Ceryll Celetaria & Ms. Aiza Mae Borinaga
5. Dugo National High School : Mr. Roel R. Lamberte & Ms. Josie Salalima
6. Tablon National High School : Mr. Alfredo C. Tongco, Jr. & Ms. Psyche Cambo

1. There will be a webinar session on LEARNING AND DEVELOPMENT (L&D) REFRESHER: Series of Orientation for the Abridged Version of the L&D System Manual for Quality Teaching: Governance & Enabling Mechanism (GEM) Organizing the PDC and PMT this coming **August 10, 2020 (Monday) from 10:00 – 12:00 NN via Google Meet.**
2. Attached are the Program and Activity Design for your reference.
3. For further inquiries and clarifications, please contact the L&D Coach, Ms. Mary Anthony C. Sieras via email at [mary.sieras@deped.gov.ph](mailto:mary.sieras@deped.gov.ph).
4. Immediate and wide dissemination of and compliance with this memorandum are desired.

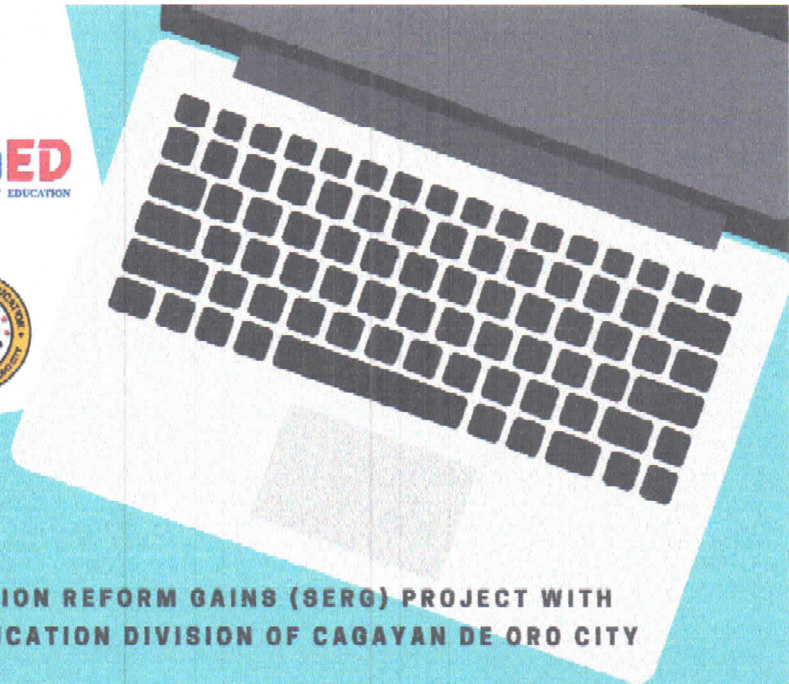
  
**CHERRY MAE L. LIMBACO**  
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
Telephone: (08822)-8550048



Save the Children.

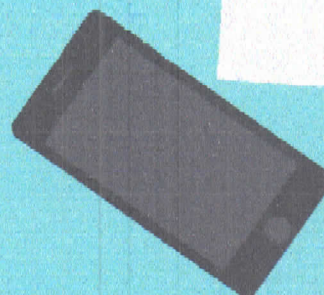
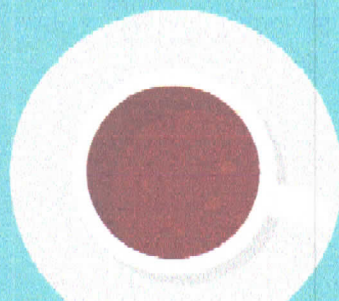


**SUSTAINING EDUCATION REFORM GAINS (SERG) PROJECT WITH  
DEPARTMENT OF EDUCATION DIVISION OF CAGAYAN DE ORO CITY**

# **LEARNING & DEVELOPMENT REFRESHER**

**AUGUST 10, 2020 (MONDAY)  
10:00 AM - 12:00 NN**

**VIA GOOGLE MEET  
[MEET.GOOGLE.COM/KYR-MOCV-FPX](https://meet.google.com/KYR-MOCV-FPX)**







## **Learning & Development Refresher Training Matrix August 10, 2020 10:00 - 12:00 NN via Google Meet**

**[meet.google.com/kyr-mgcv-fpx](https://meet.google.com/kyr-mgcv-fpx)**

**AM 9:00 - 9:30 Logging in to Goggle Meet**  
Participants

**9:30 - 10:30 Preliminaries**  
Mary Anthony C. Sieras - TPD Coach

**Opening Message**  
Dr. Cherry Mae L. Limbaco, CESO IV

**Discussion 1**  
Mr. Solitario N. Discar - SERG Educ. Specialist

**Discussion 2**  
Dr. Raymund S. Antolo - Region L&D Focal

**Discussion 3**  
Dr. Lorebina C. Carrasco - Division L&D Focal

**10:30 - 11:30 Workshop and Discussion**  
Mary Anthony C. Sieras - TPD Coach

**11:30 - 12:00 Synthesis**  
Dr. Eleanor Rollan - M&E Specialist

**Next Steps**  
Mary Anthony C. Sieras - TPD Coach

**Closing Message**  
Dr. Alicia E. Anghay, CESE





## SUSTAINING EDUCATION REFORM GAINS (SERG)

### Activity Design for Learning and Development Refresher (LDR)

<b>Title of Activity</b>	<b>Learning and Development Refresher (LDR):</b> <i>Series of Orientation for the Abridged Version of the L&amp;D System Manual for Quality Teaching: Governance &amp; Enabling Mechanism (GEM) Organizing the PDC and PMT</i>
<b>Proposed Schedule</b>	<b>August 10, 2020</b> <b>10:00 – 12:00 via Google Meet</b>
<b>Background and Rationale</b>	<p>Providing quality education for all learners is the core business of the Department of Education. There are many factors affecting the provision of quality education for learners and the crucial one is the quality of teachers and their competencies in the teaching- learning process.</p> <p>The SERG project seeks to extend and sustain the implementation of the L&amp;D system started by BEST for education managers and teachers. Recently, an abridged version of L&amp;D system manual was crafted by a selected RO and SDO representatives from Region 5, 6, 8 and 10 to focus on improvement of teacher's quality.</p> <p>After the six (6) school heads of Bukidnon and school heads of pilot schools of other regions have validated the abridged L&amp;D System manual, they realized the importance of an orientation on how to effectively use the manual.</p> <p>The series of orientation is a response of DepEd Region X and SERG to the need of the school heads and teachers to gain knowledge and abilities to implement the L&amp;D system for quality teaching.</p> <p>The half-day session is an initial orientation of the L&amp;D system that shall focus on Governance and Enabling Mechanism (GEM) in order to organize the PDT and PMT.</p> <p>The school heads are expected to acquire the knowledge of the abridged LD Systems for quality teaching and guided on organizing their respective school Personnel Development Committees (PDCs) and Program Management Team (PMTs) and making them functional to implement the L&amp;D system.</p>

<b>Virtual Meeting Host</b>	Ms. Mary Anthony C. Sieras – TPD Coach	
<b>Resource Persons</b>	Dr. Lorebina Carrasco – L&D Division Focal Person Dr. Raymund S. Antolo – Chief HRDD Region X/ Region LD Focal Person Dr. Eleanor Consejo H. Rollan – M&E Specialist	
<b>Participants</b>	<ul style="list-style-type: none"> <li>School Heads and LAC coordinators of the six (6) pilot schools in the Division of Cagayan de Oro City (12 pax)               <ol style="list-style-type: none"> <li>Balubal Elementary School Mr. Relobe N. Zulita and Ms. Jeni Azaron</li> <li>Palalan Elementary School Mr. Noe I. Macabodbod &amp; Mr. Mark John Valencia</li> <li>Suntingon Elementary School Ms. Letecia L. Oga and Ms. Luisa Pescadero</li> <li>Balubal National High School Mr. Ceryll Celetaria &amp; Ms. Aiza Mae Borinaga</li> <li>Bugo National High School Mr. Roel R. Lamberte &amp; Ms. Josie Salalima</li> <li>Tablon National High School Mr. Alfredo C. Tongco, Jr. &amp; Ms. Psyche Cambo</li> </ol> </li> <li>DepEd CDO Division &amp; Regional L&amp;D Personnel               <ol style="list-style-type: none"> <li>Dr. Raymund Antolo – HRDD Chief, RO L&amp;D Focal</li> <li>Dr. Lorebina C. Carrasco – L&amp;D Focal Person</li> <li>Ms. Mary Anthony C. Sieras – TPD Coach</li> <li>Dr. Eleanor Consejo Rollan – M&amp;E Specialist</li> </ol> </li> </ul>	
<b>General Objectives</b>	Participants shall have acquired general knowledge of the L&D system and GEM Sub System.	
<b>Specific objectives and outputs</b>	At the of the session six (6) school heads and their team shall have:	
	<b>Objectives</b>	<b>Outputs</b>
	1. Gained knowledge of the overview of the seven (7) L&D sub systems;	Can articulate the seven (7) L&D sub system;
	2. Gained knowledge of the overview of Governance and Enabling Mechanism (GEM) and the 10 elements	Can articulate the Governance and Enabling Mechanism (GEM) and the 10 elements
	3. Defined the roles and responsibilities of the PMT, PDC and other staff/teachers	Can define roles and responsibilities of the PMT, PDC and other staff/teachers
	4. Drawn school L&D organization structure	Can draw the school L&D organization structure



	5. Defined the next steps	Next Steps
<b>TRAINING MATRIX</b>		
<b>TIME</b>	<b>ACTIVITY</b>	<b>PERSON IN-CHARGE</b>
9:00-9:30	<b>Logging In</b>	<b>Participants</b>
9:30- 10:30	<b>Preliminaries</b>	<b>Ms. Mary Anthony C. Sieras</b> TPD Coach
	<b>Opening Message</b>	<b>Dr. Cherry Mae L. Limbaco, CESO IV</b> Schools Division Superintendent
	<b>Discussion 1: What is SERG? What it will do in the current context?</b>	<b>Solitario N. Discar, Jr.</b> SERG Education Specialist
	<b>Discussion 2: Overview of L&amp;D system for Quality Teaching and the L&amp;D System Manual- The Abridged Version</b>	<b>Dr. Raymund S. Antolo</b> Chief HRDD Region X Region LD Focal Person
	<b>Discussion 3: Overview of the GEM Sub System – 10 Elements</b>	<b>Dr. Lorebina C. Carrasco</b> Division L&D Focal Person
10:30 – 11:30	<b>Workshop and Discussion:</b> Organizing the PDC and PMT  <b>Guide Question/Activity Instruction 1.</b> <ul style="list-style-type: none"> <li>How do you intend to organize the PDC and PMT?</li> <li>What are your proposed criteria for membership of the PDC and PMT?</li> </ul> <b>Guide Question/Activity Instruction 2.</b> <ul style="list-style-type: none"> <li>What are the perceived functions of PDC &amp; PMT?</li> </ul> <b>Guide Question/ Activity Instruction 3.</b> <ul style="list-style-type: none"> <li>Draw your proposed school organization structure and Assign Tentative Name of members</li> </ul>	<b>Ms. Mary Anthony C. Sieras</b> TPD Coach
11:30-12:00	<b>Synthesis</b>	<b>Dr. Eleanor Consejo H. Rollan</b> M&E Specialist

	<b>Next Steps</b>	<b>Ms. Mary Anthony C. Sieras</b> TPD Coach
	<b>End of Activity Message</b>	<b>Dr. Alicia E. Anghay, CESE</b> Asst. Schools Division Superintendent

Prepared by:

  
**MARY ANTHONY C. SIERAS**  
L&D Coach / EPS- II

Noted by:

**LOREBINA C. CARRASCO**  
L&D Focal / CID Chief

**APPROVED:**

**CHERRY MAE L. LIMBACO, CESO IV**  
Schools Division Superintendent