



Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY

Curriculum Implementation Division- Learning Resource Management and Development Center

May 8, 2020

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DEP ED-DIVISION OF CAGAYAN DE ORO CITY
CAGAYAN DE ORO CITY
RELEASED
DATE: MAY 08 2020

Memorandum To

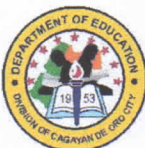
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SGOD Chief
OIC-CID Chief
Education Program Supervisor
LRMDS Manager
Div. Reading/MTB-MLE Coordinator
SEPS-HRD
SEPS- M & E

1. In consonance with the Regional Memorandum No. 175, 2020, you are hereby directed to join the **Capability Building on Online Learning and Orientation to Recognition System on Professional Development for Program Holders and Course Facilitators (A Regional Web Activity)** on May 20-22, 2020.
2. All participants are advised to use a laptop with a strong internet connection and get acquainted with the use of Microsoft teams, goggle meet, and workplace at Facebook. For registration, the official DepEd email of the participants shall be sent through ralphsimon.mabulay@deped.gov.ph.
3. For your guidance and compliance.


CHERRY MAE L. LIMBACO
Schools Division Superintendent

/jdp'20



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Republic of the Philippines
DEPARTMENT OF EDUCATION
DepEd Region X – Northern Mindanao



DepED-X
 Cagayan de Oro City

April 28, 2020

REGIONAL MEMORANDUM

No. 175, s. 2020

2774
RELEASED

**CAPACITY BUILDING ON ONLINE LEARNING AND ORIENTATION OF
 RECOGNITION SYSTEM ON PROFESSIONAL DEVELOPMENT FOR
 PROGRAM HOLDERS AND COURSE FACILITATORS
 (A REGIONAL WEB ACTIVITY)**

To: Schools Division Superintendents
 All Others Concerned

1. With the existing COVID-19 pandemic, program holders are restricted from conducting a face-to-face training and are encouraged to work from home as preventive measures against the spread of the corona virus. As Secretary Briones asserts, "Education must continue even in times of crisis whether it may be a calamity, disaster, emergency, quarantine, or even war."

2. Thus, this Office adopts an Alternative Delivery Mode to respond to the call of the Secretary. Through the Human Resource Development Division (HRDD), Curriculum and Learning Management Division (CLMD), Quality Assurance Division (QAD), and Information Communications Technology Unit (ICTU), in cooperation with the Division of Cagayan de Oro City and 1st Mindanao School, this Office will facilitate a training on **CAPACITY BUILDING ON ONLINE LEARNING AND ORIENTATION TO RECOGNITION SYSTEM ON PROFESSIONAL DEVELOPMENT FOR PROGRAM HOLDERS AND COURSE FACILITATORS (A REGIONAL WEB ACTIVITY)** on the following dates and batches:

Date of Training	Batch	Participants
May 13-15	1	Regional Functional Division Chiefs & Education Program Supervisors/Program Holders
May 20-22	2	RTOT for CID & SGOD Chiefs, 3 Education Program Supervisors, HR-SEPS & M&E SEPS
May 27-29	3	NEAP Learning Facilitators

3. The training is aimed at the following:
- Gain understanding of the new policy set by the Department on recognition and certification of the proposed Professional Development Program (DO no. 1, s.2020);
 - Orient program holders/facilitators to Online Learning on Flipped and Blended learnings;

- c. Revisit/review DepED's practices on Alternative Delivery Modes (ADM);
 - d. Deep dive on Digital Citizenship (Netiquettes), 7 Capital Sins of Powerpoint and Online Facilitation;
 - e. Explore the DepED recommended online platforms – Microsoft Teams, Google Meet and Workplace by Facebook, as an alternative learning and development tools in the delivery of basic education services in the region.
4. As prework of the participants, familiarization with the use of Microsoft Teams, Google Meet and Workplace @ Facebook through the assistance of their IT officers and advanced reading of the e-materials attached to the link <http://deped.in/r10teamslearning> shall be done.
5. Each participant is required to use a laptop and secure a strong internet connection during the sessions. If the signal is low, the participant, observing strictly social distancing, shall report to office where internet signal is stronger.
6. The participants are advised to send their DepED emails to ralphsimon.mabulay@deped.gov.ph to be used for their enrolment and to register online via the link provided.
7. Attached is the matrix of activities for reference.
8. Immediate and wide dissemination of this Memorandum is desired.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

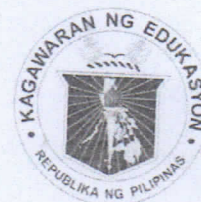
ATTACH: as stated

To be reflected in the Perpetual Index
under the following subjects:

ONLINE LEARNING CAPACITY BUILDING

* Capacity Building on Online Learning

HRDD/becky



**CAPACITY BUILDING ON ONLINE LEARNING AND ORIENTATION
TO RECOGNITION SYSTEM ON PROFESSIONAL DEVELOPMENT
FOR PROGRAM HOLDERS AND COURSE FACILITATORS
(A REGIONAL WEB ACTIVITY)**

MATRIX OF ACTIVITIES

TIME	ACTIVITY (DAY 1)	ACTIVITY (DAY 2)	ACTIVITY (DAY 3)
	Online Registration & Attendance	Online Assembly & MOL	Online Assembly & MOL
9:00 AM	Online Opening Program <ul style="list-style-type: none">• Prayer• Acknowledgment of Participants/Kumustahan• Message (RD Bayocot)• Statement of Purpose• Online Norms/QAME	Session 4: DepED's Alternative Delivery Modes (ADM) its concept, mechanics, and applications RD Bayocot & M. Magnaong, Chief CLMD	Session 6: Google Meet (Ms. Mary Anthony Sieras, EPS II, CDO) <ul style="list-style-type: none">• Navigation of Google Meet• Sharing of best practices• Advantages & Disadvantages (Hands-on activity)
	Session 1-A: Orientation of DO 1, s. 2020 (Mr. Edward Gomez, QAD Chief, DepEd Central Office) <ul style="list-style-type: none">• Background Rationale• Scope• Policy Statement• Process of Recognition & Certification• Preparation of Program/Course Outline Session Session 1-B: Professional Development Priorities (Ms. Lea Patricia Galgao, PDD, NEAP CO) <ul style="list-style-type: none">• Source of PD• Research/Study• Competency Standards		Session 7: Workplace by Facebook (Mr. Elson Jamero, ITO, DepEd R10) <ul style="list-style-type: none">• Navigation of Workplace at FB• Sharing of best practices• Exploration of Workplace• Advantages & Disadvantages (Hands-on activity)

1:00 PM	<p>Session 2: Principles & Approaches of Online Learning (Ms. Mary Anthony Sieras, EPSII, CDO)</p> <ul style="list-style-type: none"> • Benefits and functions of online learning • Types (Flipped & Blended) Strategies, Scope and Limitations of Online Learning • Online/Offline 	<p>Session 5: Microsoft Teams (Mr. Dave Tan, XU, CDO)</p> <ul style="list-style-type: none"> • Features of Microsoft Teams • Usage of Tools • Best Practices of MS Teams <p>(Hands-on activity)</p>	<p>Online Closing Program</p> <ul style="list-style-type: none"> • Wrap Up/Agreements • Commitment : Participant • Challenge : RD Art Bayocot
OD : R. Postrano	<p>Session 3: Digital Citizenship and Competencies of Online Facilitators</p> <ul style="list-style-type: none"> • GMRC ONLINE via Digital Citizenship (Ms. Mary Anthony Sieras, EPSII, CDO) • The 7 Capital Sins of Powerpoint and power up your point! (Ms. Mary Anthony Sieras, EPSII, CDO) • Level up Facilitation Skills Online through NEAP Standards (Ms. Leah Patricia Galgo-NEAP, DepEd Central Office) 	OD: G. Labitad	OD: R. Antolo