



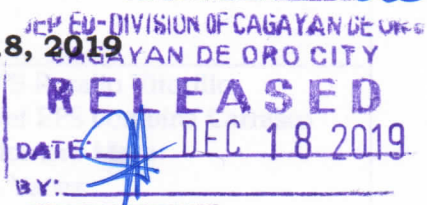
Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

December 18, 2019

MEMORANDUM

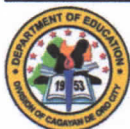
TO: Assistant Schools Division Superintendent
OIC-Chief EPS - CID
Chief EPS – SGOD
Division Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Senior Education Program Specialists
Education Program Specialists II
Performance Management Team
All others concerned



**SCHEDULE OF 2019 IPCRF FINAL EVALUATION FOR THE
DIVISION OFFICE PERSONNEL**

1. As provided in DepEd Order No. 2, s.2015 – Guidelines for the Establishment and Implementation of RPMS in the Department of Education, you are hereby informed that the 2019 IPCRF Final Evaluation will be held on December 20, 23, 26 and 27, 2019 with the following schedule:


DATE AND TIME	PERSONNEL TO BE RATED	REVIEWERS/EVALUATORS
December 20, 2019 08:30 AM – 5:00 PM	CID PERSONNEL Education Program Supervisors Public Schools District Supervisors ALS Specialists LRMDS personnel	ASDS Alicia Anghay Chief EPS Rosalio Vitorillo OIC Chief EPS Lorebina Carrasco Secretariat: Sharisse Jala
December 23, 2019 08:30 AM – 5:00 PM	OSDS PERSONNEL Administrative Services (Personnel, Cashier, Records, Supply, Payroll Service, Drivers/Messengers, Legal Services and OSDS administrative assistants)	Chief EPS Rosalio Vitorillo OIC Chief EPS Lorebina Carrasco Marife Ramos Shirley Merida Jean Macasero Anita Gochuco Joel Potane Arnel Calubag Secretariat: Leah Manzano

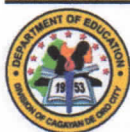


Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048

December 26, 2019 08:30 – 05:00 PM	1. Arnel Calubag 2. Romiel Vallente 3. Elizabeth Dangazo 4. Malou Navaja 5. Kristian Murillo 6. Laverne Mercado 7. James Roberto Sijo 8. Atty. Laurence del Puerto 9. Rodolfo Bayeta 10. Engr Ely Mamaclay 11. Dr. Baldomero Meso	ASDS Alicia Anghay Chief EPS Rosalio Vitorillo OIC Chief EPS Lorebina Carrasco Cynthia Yañez Milagros Recamadas Anita Gochuco Ray Maghuyop Joel Potane Secretariat: Eleanor Rollan
December 27, 2019 08:30 AM – 12:00 NN	SGOD PERSONNEL (SocMob, M&E, HRD, School Health & Nutrition, Education Facilities, Planning & Research, Youth Formation)	Chief EPS Rosalio Vitorillo OIC Chief EPS Lorebina Carrasco Dr. Baldomero Meso Cynthia Yañez Milagros Recamadas Ray Maghuyop Sol Acheron Anita Gochuco Secretariat: Lanie Signo
01:00 – 05:00	Validation of Outstanding performance ratings	Division Performance Management Team

2. During the final evaluation, the ratee shall present to the evaluating team his/her 2019 IPCRF with self-rating and supporting documents. Reviewers and evaluators then shall evaluate the said self-ratings and their supporting documents.
3. Copies of the final 2019 IPCRF signed by the rater and the approving authority shall be submitted in triplicate copies to the Secretariat right after the evaluation process.
4. For immediate dissemination and strict compliance.


CHERRY MAE L. LIMBACO
Schools Division Superintendent



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