

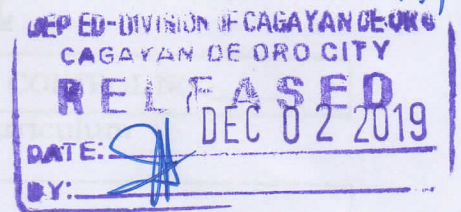


Department of Education
Region X
DIVISION OF CAGAYAN DE ORO CITY
Fr. William Masterson Road, Upper Balulang
Cagayan de Oro City



November 29, 2019

Division Memorandum
No. __ s. 2019



To: ROMEO B. ACLO- ADM/Araling Panlipunan
This Division

1. Pursuant to a Regional Office 10 and Save the Children request, you are hereby directed to attend the ADM in the Philippines Learning Sessions on Alternative Delivery Mode for Program Development at B Hotel, Quezon City, Philippines on December 4-6, 2019.
2. Per Diem and miscellaneous expenses shall be charged against local/MOOE funds subject to the usual accounting and auditing rules and regulation.
3. Attached is the letter request for details.
4. For guidance and compliance.

for:
CHERRY MAE L. LIMBACO
Schools Division Superintendent

Enclosure: Regional Memorandum no. 749, s., 2019

To be indicated in the Perpetual Index

Under the following subjects:

Curriculum/Partnership
RBA/CID

Training/ADM



Department of Education
Region X
DIVISION OF CAGAYAN DE ORO CITY
Fr. William Masterson Road, Upper Balulang
Cagayan de Oro City




AUTHORITY TO TRAVEL

REGION: X

CONTROL NO. _____

BUREAU/DIVISION/SCHOOL: Division Office-Curriculum
Implementation Division

Date of Filing	November 29, 2019
NAME	Romeo B. Aclo
Position/Designation	Araling Panlipunan/OHSP Coordinator
Permanent Station	Division Office
Purpose of Travel	Attend the ADM in the Philippines: Learning Sessions on Alternative Delivery Mode for Program Development
Activity Organized/ Sponsored by	Save the Children
Period Covered (Inclusive of travel time)	December 4-6, 2019
Please Check	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
Venue/Destination	B Hotel, Quezon City
Expense Covered	Per diem from local funds while Plane ticket, accommodation and other expenses from the Save the Children
Fund source (Pap Code/..)	Local Funds/Save the Children
Recommending Approval:	Approved:
<u>LOREBINA C. CARRASCO</u> OIC-Chief, CID Name and Signature	 <u>CHERRY MAE L. LIMBACO</u> Schools Division Superintendent Name and Signature
Date:	Date: